

## FINAL\_2025 October 8, 2025 - Ottawa Area Intergroup Meeting

### Opening and Introductions

Chair opened the meeting at 7:00 pm with a moment of silence, followed by the Serenity Prayer.

Reading of the 12 Traditions: Karol

**Roll Call and Vote count:** 21 Intergroup Reps and 5 voting Board members.

**Acceptance of Minutes from the Last Meeting:** amendment to be made to September minutes - suggestions for excess funds can be submitted until the end of October. Claire/ Steve H **Approved**.

**Acceptance of Agenda:** Steve B/ Paul D

### **Reports:**

#### Chair - Debbie W

- New Al-anon liaison
  - They reached out to us
- Chair has spent a lot of time since last meeting thinking about intergroup, sending emails, approving funding, attending EOC meetings
- Currently have a confidentiality agreement form upon entering intergroup office, but there wasn't a policy/ enforcement that accompanied it (some people signed, some people didn't)
  - Looking at formalizing a policy for count of who has codes
    - By need: intergroup board, conference boards, volunteers

#### Vice-Chair - Kevin M

- Has been working on criteria to evaluate surplus fund proposals **see new business**

#### Treasurer - George W

- **Report below**
- Fewer literature sales than usual, but lots of movement with Fall conference banquet tickets
- Credit cards have been issued for literature coordinator and treasurer
  - Previously the chair, not the literature coordinator, had the second credit card
- E-transfers are working well
- Getting vice-chair signing authority
- Question: how was our current prudent reserve of \$30,000 calculated?
  - Will check past documentation and report next month

#### Webmaster - Karol G

- No updates, all going well

#### Newsletter - ABSENT (George H)

- October issue has been sent out
- Thanks to all who submitted

12 Step Coordinator / TAS - VACANT (Kevin M reporting)

- 12 step roster of 93 volunteers updates yesterday
  - Up-to-date communication
- September 1-October 5: 100/140 shifts covered (71% - this is an increased rate from August)
  - Question from floor about number of total shifts
    - Depends on days between board meetings
  - All voicemails and emails responded to
  - No current issues with network
- **Reminder that we are still searching for a new 12 step coordinator and TAS coordinator - please ask at your groups**

Literature - ABSENT (Barry D)

Secretary - Catherine B

- **Attendance below**
- Send any questions for intergroup and any group updates to [secretary@ottawaaa.org](mailto:secretary@ottawaaa.org)
- Have received more submissions from groups for suggested use of excess funds. Some suggestions overlap, some groups made multiple proposals. As discussed at the beginning of the meeting, proposals can be made until the end of October.

Eastern Ontario Conference - Darlene K

- Event happening October 17&18 at Hellenic center
- All going well!
- Cut-off date for banquet tickets was today
  - 240 banquet tickets sold
- Question from floor: how many day tickets/ overall tickets
  - Don't currently know because paper tickets were handed out to representatives to be sold in-person and no update from collective until event happens
  - More have been purchased online than before

Detox Coordinator - Paul D

- Detox and "les maisons" halfway house going well
- Will be at Eastern Ontario conference next weekend (Oct 17-18)
- Question from floor: what level of service does detox report from?
  - They are a committee of district 54

**Old Business**

Information on proposals for use of excess funds

- Proposed evaluation criteria **See below**
- Reminder that this surplus is not routine/ on-going. The board suggests it be used for one-time projects
- If the proposal deadline is extended to the end of October, the board will not review until November, so the members vote will likely not happen until December
- Criteria are needed to establish a professional common headspace

- Affordability touches both the financial and human resources needed (who will put in the effort needed to head the proposed project)
- Per our bylaws, Intergroup's primary purpose is to "**Provide services for AA groups**"
- The plain language Big Book is a good place for clarification on the 12 concepts



## Proposed Evaluation Criteria for the Allocation of Intergroup Surplus Funds

Is this initiative a need or a want?

YES NO

- |  |                          |                          |
|--|--------------------------|--------------------------|
| • Affordability?   | <input type="checkbox"/> | <input type="checkbox"/> |
| • Is the initiative compliant with Intergroup Bylaws?                | <input type="checkbox"/> | <input type="checkbox"/> |
| • Is the initiative compliant with AA Traditions?                    | <input type="checkbox"/> | <input type="checkbox"/> |
| • Is the initiative compliant with the 12 concepts?                  | <input type="checkbox"/> | <input type="checkbox"/> |
| • Does the initiative support our primary purpose?                   | <input type="checkbox"/> | <input type="checkbox"/> |
| • Can initiative be implemented without sustained financial support? | <input type="checkbox"/> | <input type="checkbox"/> |
| • Does the initiative potentially benefit all groups?                | <input type="checkbox"/> | <input type="checkbox"/> |

Discussion from floor

1. Have we ever been in a position where we couldn't maintain our prudent reserve? If we spend his excess, will we potentially be at risk?
  - Previous Intergroup treasurers have to New York World Services. It was deemed that our reserve is acceptable for our needs. (It has been higher)
  - There will be initiatives that "lose" money, but is for the greater good of AA/ alcoholics
2. Suggest that we **do** look at operational items to avoid accumulating another surplus.
  - Any on-going projects can be new motions brought to an intergroup meeting, They should not be in the scope of spending this one-time surplus
3. Understanding that the proposals are for the surplus, there is a question as to how such an excess amount was amassed
  - Reminder that Intergroup was recently bequeathed a significant amount in someone's will, which makes up a good portion of the surplus

### New Business

- N/A

**Motion to Close:** Kevin M/ Lorrie

Meeting closed at 8:04 with the Responsibility Declaration.

Next meeting: November 12, 2025, at 7:00 pm

Zoom link:

<https://us02web.zoom.us/j/82438786359?pwd=a3FoYVl4eXlJVkVraGtjV3VXM2hOdz09>

# Treasurer Report for OAIG – Date Oct 26, 2025

As of DATE: Sept 30, 2025

- Cash in Bank:
  - Chequing Account: \$ 29,332.90
  - High-Interest Savings Account: \$ 20,719.22
- GIC: \$ 0.00
- Cash on Hand: \$ 119.20
- EOC Cash on Hand: \$11.00
- PayPal: \$67.85
- **Total: \$ \$50,250.17**
- Prudent Reserve: \$ 30,000
- Bronson Centre Office Upkeep + Renos: \$884.63
- **Available Funds: \$ 19,802.51**

Please see the included **Balance Sheet** and **Profit and Loss** reports for deeper financial details and breakdowns.

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## Bronson Centre Office Renos:

On May 8, 2024, Intergroup voted to allocate \$2,500 towards Bronson Centre office renos and updates. Thus far, we have spent **\$1,615.37**, leaving **\$884.63** to be used where/when necessary. This is an update of our expenditures so far:

- Baseboards, caulking - \$146.96
- Curtain Rods - \$107.31
- Privacy Window Film - \$115.24
- Curtains - \$257.58
- Door Locks - \$336.27
- Desk - \$652.01

*A desk addition - Aug 2025*

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## Additional Section:

Should you have any inquiries or require further details concerning this report or any financial matters, please do not hesitate to contact me at **[treasurer@ottawaaa.org](mailto:treasurer@ottawaaa.org)**.

Yours in loving service,

*George W.*

OAIG Treasurer

Ottawa Area Intergroup of Alcoholics Anonymous  
Profit and Loss  
January - September, 2025

|  | TOTAL              |
|--|--------------------|
| <b>INCOME</b>  |                    |
| 42000 Literature Sales                                   | 20,442.81          |
| 42150 Medallions & Other Sales                           | 4,413.06           |
| Other Income   |                    |
| 42250 Group /Individual Contributions                    | 20,608.51          |
| 42280 Investment Income                                  | 272.84             |
| 42300-1 Conference Income                                |                    |
| 42311 Sales Spring Conf. Banquet                         | 16,103.57          |
| 42315 Group Donations Spring Conf                        | 1,950.00           |
| 51160 Spring Conference Expenses                         | -15,186.06         |
| <b>Total 42300-1 Conference Income</b>                   | <b>2,867.51</b>    |
| <b>Total Other Income</b>                                | <b>23,748.86</b>   |
| <b>Total Income</b>                                      | <b>\$48,604.73</b> |
| <b>COST OF GOODS SOLD</b>                                |                    |
| 50000 Cost of Goods Sold                                 |                    |
| 51210 Literature   | 14,189.37          |
| 51240 Medallions & Other                                 | 3,805.60           |
| <b>Total 50000 Cost of Goods Sold</b>                    | <b>17,994.97</b>   |
| <b>Total Cost of Goods Sold</b>                          | <b>\$17,994.97</b> |
| <b>GROSS PROFIT</b>                                      | <b>\$30,609.76</b> |
| <b>EXPENSES</b>  |                    |
| 50340 Depreciation                                       | 22.50              |
| 51000 Office Expenses                                    | 1,319.71           |
| Web Tool/Software  | 1,201.95           |
| <b>Total 51000 Office Expenses</b>                       | <b>2,521.66</b>    |
| 51030 Bronson Office Rent & Parking                      | 8,994.82           |
| 51040 Telephone  | 1,229.40           |
| 51080 Insurance  | 1,820.88           |
| 51100 Accounting Remote Access Fee                       | 1,810.00           |
| 51120 Bank Charges                                       | 131.57             |
| 51121 QuickBooks Payments Fees                           | 860.00             |
| 51122 Stripe Charges                                     | 1,409.98           |
| Contribution   | 750.00             |
| PayPal Fees  | 1.36               |
| <b>Total Expenses</b>                                    | <b>\$19,552.17</b> |
| <b>OTHER INCOME</b>                                      |                    |
| 42305 Net Eastern Ontario Conference Income              |                    |
| 42312 Banquet Sales Eastern Ontario Conf.                | 13,358.28          |
| 42314 Eastern Ontario Conference Donations               | 505.00             |
| 42316 Donations Groups- East. Ont. Conf                  | 700.00             |
| 51170 Eastern Ontario Conference-Expenses                | -14,872.41         |
| <b>Total 42305 Net Eastern Ontario Conference Income</b> | <b>-309.13</b>     |
| <b>Total Other Income</b>                                | <b>\$ -309.13</b>  |
| <b>PROFIT</b>  | <b>\$10,748.46</b> |

## Ottawa Area Intergroup of Alcoholics Anonymous

### Balance Sheet

As of September 30, 2025

#### Assets

##### Current Assets

##### Cash and Cash Equivalent

|                                       |                    |
|---------------------------------------|--------------------|
| 10000 Cash in Bank                    | 29,332.90          |
| 10005 Savings                         | 20,719.22          |
| 10550 GIC -Investments                | 0.00               |
| Cash on hand                          | 119.20             |
| EOC Cash on hand                      | 11.00              |
| PayPal                                | 67.85              |
| PayPal Hold                           | 0.00               |
| 12000 Undeposited Funds               | 0.00               |
| <b>Total Cash and Cash Equivalent</b> | <b>\$50,250.17</b> |

##### Accounts Receivable (A/R)

|  |               |
|--|---------------|
| 11000 Accounts Receivable              | 0.00          |
| <b>Total Accounts Receivable (A/R)</b> | <b>\$0.00</b> |

##### 12030 Advance-Spring Conference

1,000.00

##### 12040 Advance - Eastern Ontario Conference

0.00

##### 12060 Advance to Canadathon

0.00

##### 12100 Inventory Asset

0.00

##### 13260 Literature Inventory

8,280.10

##### 13270 Medallions and Other Inventory

2,933.40

##### 13280 Meeting List Inventory

0.00

##### 13290 Grapevine Inventory

2,443.00

##### **Total 12100 Inventory Asset**

**13,656.50**

##### 13200 Prepaid Rent Mac Hall

0.00

##### 13210 Prepaid Insurance

0.00

##### 13211 Prepaid Web Site for AA

0.00

##### 13240 Prpd Mc Nabb Sunday Mtng. Rent

0.00

##### 13241 Prepaid Rent Bronson

1,022.18

##### 13250 Prepaid Legal & Accounting Fees

0.00

##### Credit Card Receivables

0.00

##### Uncategorized Asset

0.00

##### **Total Current Assets**

**\$65,928.85**

##### Non-current Assets

##### Property, plant and equipment

##### 13410 Office Furniture

5,208.15

##### 13420 Accum Dprctn. Office Furniture

-5,260.65

##### 13450 Leasehold Improvements

15,157.77

##### 13451 Computer Equipment

2,496.82

##### 13452 Accum Dprctn Computer Equipment

-2,496.82

##### 13460 Accum Dprctn. Leasehold Imp

-15,157.77

##### **Total Property, plant and equipment**

**\$ -52.50**

##### **Total Non Current Assets**

**\$ -52.50**

##### **Total Assets**

**\$65,876.35**

|  | TOTAL              |
|--|--------------------|
| Liabilities and Equity                             |                    |
| Liabilities  |                    |
| Current Liabilities                                |                    |
| Accounts Payable (A/P)                             |                    |
| 20000 Accounts Payable                             | 138.43             |
| <b>Total Accounts Payable (A/P)</b>                | <b>\$138.43</b>    |
| Credit Card  |                    |
| BMO Credit Card ****1951                           | 0.00               |
| <b>Total Credit Card</b>                           | <b>\$0.00</b>      |
| 20100 Accrued Liabilities                          | 0.00               |
| 23000 Payroll Taxes Payable                        | -3.52              |
| 23100 Payroll Federal Tax Payable                  | -135.49            |
| 23110 CPP Payable                                  | 3.33               |
| 23120 EI Payable                                   | 135.68             |
| <b>Total 23000 Payroll Taxes Payable</b>           | <b>0.00</b>        |
| 23130 Salaries and Wages Payable                   | 0.00               |
| 25500 GST/HST Payable Intrgrp Oprtns.              | -641.51            |
| 25550 GST/HST Payable Spring Conf.                 | -118.98            |
| 25560 GST/HST Payable Fall Conf                    | 674.43             |
| <b>Total 25500 GST/HST Payable Intrgrp Oprtns.</b> | <b>-86.06</b>      |
| 25600 Deferred Sales Revenue                       | 0.00               |
| Receiver General Suspense                          | -699.81            |
| <b>Total Current Liabilities</b>                   | <b>\$ -647.44</b>  |
| <b>Total Liabilities</b>                           | <b>\$ -647.44</b>  |
| Equity   |                    |
| 30000 Opening Balance Equity                       | 0.00               |
| Retained Earnings                                  | 55,775.33          |
| Profit for the year                                | 10,748.46          |
| <b>Total Equity</b>                                | <b>\$66,523.79</b> |
| <b>Total Liabilities and Equity</b>                | <b>\$65,876.35</b> |



| Groups In Attendance                     | 2025-October-08 |
|--|-----------------|
| Group                                    | Name            |
| 12 & 12 @ 12                             |                 |
| 12 & 3 Discussion                        |                 |
| 12 Steps to Serenity                     |                 |
| Alta Vista 12 Step Group                 |                 |
| Attitude of Gratitude                    |                 |
| Awakening Group                          |                 |
| Aylmer Triple A                          |                 |
| Barrhaven Tuesday Night                  |                 |
| Beacon Hill                              | Suzanne         |
| Bells Corners Big Book Discussion        |                 |
| Beginners                                |                 |
| Beyond Belief Secular Group              |                 |
| B-United                                 | Steve H         |
| By the Book                              |                 |
| Carp Fellowship Group                    | Mike B          |
| Carry the Message                        | Lorrie W        |
| Centennial                               |                 |
| Chelsea Group                            |                 |
| Co-founders Newcomer Meeting             |                 |
| Conscious Contact - 11th Step Meditation |                 |
| East End Group                           |                 |
| Easy Does It Group                       |                 |
| Fellowship Group                         | Dale D          |
| First Avenue to Recovery                 |                 |
| Fourth Dimension                         |                 |
| Freebirds                                |                 |
| Freedom                                  |                 |
| Friday Night Chelsea Big Book            | Ray             |
| Friendly                                 | Catherine L     |
| From the Heart                           |                 |
| Gleaning the Big Book                    |                 |
| H.O.P.E. Group                           |                 |

|                               |          |
|-------------------------------|----------|
| Hand in Hand                  |          |
| Happy Hour                    |          |
| Heritage                      | Carrie D |
| Hope in Recovery              |          |
| Hull Liberty                  |          |
| Keep It Simple                |          |
| Labyrinth Young Peoples Group |          |
| Laurier-Sandy Hill            |          |
| Live and Let Live             |          |
| Lunch with Bill               | Lilly W  |
| Lunch Bunch                   |          |
| Manotick Gratitude            |          |
| Maitland Step Group           |          |
| Men's AA Newcomers Group      |          |
| Merivale Group                | Steve C  |
| Metcalf Last Chance           |          |
| Morning Glory                 | Claire L |
| New Day                       | Marcel   |
| New Day ONLINE                |          |
| Next Right Thing              |          |
| Nouvelle Liberté              |          |
| Oasis                         |          |
| One Day at a Time (Online)    | Kathy M  |
| Orleans Hub                   |          |
| Orleans Noon                  |          |
| Osgoode Step                  |          |
| Ottawa Men's Group            |          |
| Ottawa South                  | Meg      |
| Peace and Serenity            |          |
| Pinecrest                     |          |
| Podium/Hill Group             |          |
| Power Hour Virtual            |          |
| Queensway Carleton            |          |
| Rainbow                       |          |
| Recovery on the Hill          | Mark W   |
| Remember When                 |          |

|   |             |
|---|-------------|
| Richmond 11th Step                        |             |
| Saturday Morning Big Book                 | Dave B      |
| Saturday Westboro Speaker Meeting         | Ron         |
| Search for Serenity                       | Kevin O     |
| Secular Sobriety Group                    |             |
| Secular Sundays                           |             |
| Serenity at Sunrise                       |             |
| Share and Care                            |             |
| Share and Care Saturday                   |             |
| Sisters of Sobriety                       | Catharine B |
| Spirit Group                              |             |
| Spirit of Hope                            |             |
| Spirit of the Universe                    |             |
| Step By Step                              |             |
| Step Sisters                              |             |
| Stepping Ahead                            | Ernest S    |
| Steps on Bank                             | Susan B     |
| Stittsville Second Chance                 |             |
| Sunday Morning Venture Group              |             |
| Sunday Night 12 Step Meeting              |             |
| Sunday Night Big Book Study Group         |             |
| Tuesday/Friday                            |             |
| Unity Group                               |             |
| Vanier Early Birds                        |             |
| Vanier Happy Nooners                      |             |
| Wakefield AA Awakenings                   |             |
| We Can Recover                            |             |
| West End Group                            |             |
| Westboro Big Book Study - Joe and Charlie |             |
| Women's Group                             |             |
| Women in Step                             |             |
| Voting Reps                               | 21          |
|   |             |
|   |             |
|   |             |
|   |             |

| <b>Attendance (Intergroup Board, Committee Reps, Liaisons)</b> |                   |
|--|-------------------|
| Position   | Name              |
| Chair  | Debbie W          |
| Vice-Chair   | Kevin M           |
| Secretary  | Catherine B       |
| Treasurer  | George W          |
| 12 Step/ TAS Coordinator                                       | VACANT            |
| Literature Coordinator   | Barry D (absent)  |
| Website / Email  | Karol G           |
| Newsletter Coordinator   | George H (absent) |
| Voting Board Members   | 5                 |
|  |                   |
| Spring Conference Chair (2026)                                 |                   |
| Eastern ON Conference Chair                                    | Darlene K         |
| Intergroup Liaison D62   |                   |
| Intergroup Liaison D54   |                   |
| Ottawa Withdrawal Management Center                            | Paul D            |
| PI / CPC   |                   |
| CFT  |                   |
| Alt DCM - D62  |                   |
| Area 83 Alt-Delegate   | Bill C            |
| Area 83 Chair  |                   |
| Eastern Canada Regional Conference                             |                   |

## General Service Report from Intergroup Liaison-Alternate Delegate Area 83

October 8, 2025

Ottawa Intergroup Monthly meeting

1. **GSR POWER HOUR WORKSHOPS:** October 15/16, 2025 (3<sup>rd</sup> Tuesday and Wednesday @ 8pm) Topic: **How to balance GSR duties with personal recovery. What to do when you are feeling overwhelmed.** All the sessions are recorded so you can check them out if you happen to miss one that is of interest.

**Please note that Area 83 has an updated QR Code for the Area 83 Communications Portal – lots of great information and current news!**

2. **Area 83.** Mark your calendars for the Fall Assembly and Service Information Day. This will happen on the weekend of 31 October to 2 November 2025. Note that the Service Information Day will be on Saturday 1 November 2025. It is a fully hybrid event as well so please feel free to join as your schedule permits if you can not attend in person. Lots of really great information related to General Service. This is a great time to organize a watch party with some of your fellow GSR's, sponsees, sponsors, other members! Details and further information on the Area 83 website ([area83aa.org](http://area83aa.org)). Service Site access Username = Service83 PW =GiveBack.

3. **General Service Office** – The 75 General Service Conference Report ([link](#) to English) is available at the [aa.org](http://aa.org) website It is available in English, [French](#) and [Spanish](#). The September issue of Box 4-5-9 is available ([click here](#)). Box 4-5-9 is a useful source for A.A. news and is produced quarterly.

