

## **FINAL\_2025 June 11, 2025 - Ottawa Area Intergroup Meeting**

### **Opening and Introductions**

Chair opened the meeting at 7:00 pm with a moment of silence, followed by the Serenity Prayer.

Reading of the 12 Traditions: Catherine B

**Roll Call and Vote count:** 21 Intergroup Reps and 7 voting Board members.

**Acceptance of Minutes from the Last Meeting:** May Minutes: Steve H/ John P **Approved.**

**Acceptance of Agenda:** Oliver/ Steve H

### **Reports:**

#### **Chair - Debbie W**

- Service day June 14 10-3 at Bronson Center
  - Presentation by Debbie
  - Intergroup table set up
  - Lunch provided for attendees

#### **Vice-Chair - VACANT**

- Looking for new vice-chair

#### **Treasurer - George W**

- **Report below**
- Spring Conference went well
- Start of discussion with Fall Conference
- Set up interac option for payment
- Intergroup can send e-transfers now
- Received \$5,000 from estate of Chris M
  - Open to ideas for disbursement
  - Question about will: individuals can leave up to [\\$10,000](#) (it was stated \$7,500 in the meeting, but the amount was confirmed at \$10,000USD in the pamphlet [Where Spirituality and Money Mix](#))
- Our umbrella insurance policy (as discussed at previous 2 meetings) doesn't cover groups in Quebec, but does cover groups in Ontario up to Toronto
- Question about financial statements: all statements are included in the circulated minutes.  
Reminder that bank statements are always 1 month behind

#### **Webmaster - Karol G**

- Fall Conference info on website (accepts interact for payment)
- Area 46 (New Mexico) has great website design that has been adopted across much of Ontario/ Canada
  - Their website template is being provided to us (website will look like other intergroups, like Toronto, but with our unique content)

Newsletter - George H

- June *Our Primary Purpose* sent out - thanks to contributors and webmaster

12 Step Coordinator - Kevin M

- All emails have been answered
- Request for volunteers - **bring to homegroup business meetings**

Telephone Answering Service - ABSENT (Kevin M reporting)

- 74/116 shifts covered - past 29 days
  - Lower fill rate than average
- 35 calls went to voicemail
- Need new volunteers, especially on Thursdays - **bring to homegroup business meetings**

Literature - VACANT (Walter H reporting)

- Will be selling literature during service day (June 14)
- Received email from World Services regarding an accounts payable. NY doesn't send invoices for back orders. Amount has been paid and similar situations in future will be monitored.

Secretary - Catherine B

- **Attendance below**
- Thank you to those who sent in meeting notes for May meeting to complete minutes in Catherine's absence
- Send any questions for intergroup and any group updates to [secretary@ottawaaa.org](mailto:secretary@ottawaaa.org)

Area 83 - ABSENT (Catherine B reporting)

- **Report Below**
- Upcoming workshops
  - Tips for chairing business meeting
  - Importance of using AA literature
- Service day June 14
- Possibility to watch 2025 international conference online (individual and group registration available)

Ottawa Withdrawal Management Center - Paul D

- Any groups putting on meetings are asked to bring their own chips
- Needs were met last month
- Will give presentation at service day with testimonies

**New Business**

Spring conference vice-chair election

- Nomination of Spencer K by Lorrie (2025 vice-chair, rolling up to 2026 chair)
- Presentation of Spencer's service experience
- **Spencer voted in**

Literature coordinator election

- Walter H, previous literature coordinator, recommends Barry
- Presentation of Barry's service experience
- **Barry voted in**

## **Old Business**

### Spring conference- Marc J

- Event was a success
  - 194 banquet sales (banquet covers 80% of income)
  - Over 450 attendees overall
- If writing a cheque from a group, put "Spring Conference" as memo
- Event made revenue of \$200-some (final number still TBA)

### **Motion to Close:** Steve H/ John B

Meeting closed at 7:57 with the Responsibility Declaration.

Next meeting: July 11, 2025, at 7:00 pm

Zoom link:

<https://us02web.zoom.us/j/82438786359?pwd=a3FoYVl4eXlJVkVraGtjV3VXM2hOdz09>

## Treasurer Report for OAIG – Date July 4, 2025

### As of DATE:

- Cash in Bank:
  - Chequing Account: \$ 29,974.18
  - High-Interest Savings Account: \$ 20,601.98
- GIC: \$ 0.00
- Cash on Hand: \$ 135.80
- PayPal: \$109.26
- **Total: \$ \$50,821.82**
- Prudent Reserve: \$ 30,000
- Bronson Centre Office Upkeep + Renos: \$1,536.64
- **Available Funds: \$ 19,285.18**

**Please see the included Balance Sheet and Profit and Loss reports for deeper financial details and breakdowns.**

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### Bronson Centre Office Renos:

On May 8, 2024, Intergroup voted to allocate \$2,500 towards Bronson Centre office renos and updates. Thus far, we have spent **\$963.36**, leaving **\$1,536.64** to be used where/when necessary. This is an update of our expenditures so far:

- Baseboards, caulking - \$146.96
- Curtain Rods - \$107.31
- Privacy Window Film - \$115.24
- Curtains - \$257.58
- Door Locks - \$336.27

*Unchanged from the last report.*

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### Additional Section:

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Should you have any inquiries or require further details concerning this report or any financial matters, please do not hesitate to contact me at **[treasurer@ottawaaa.org](mailto:treasurer@ottawaaa.org)**.

Yours in loving service,

*George W.*

OAIG Treasurer

## Profit and Loss

January 1 - July 4, 2025

	TOTAL
<b>INCOME</b>	
42000 Literature Sales	14,278.27
42150 Medallions & Other Sales	3,329.01
Other Income	
42250 Group /Individual Contributions	16,424.98
42280 Investment Income	155.60
42300-1 Conference Income	
42311 Sales Spring Conf. Banquet	15,006.20
42315 Group Donations SPring Conf.	1,950.00
51160 Spring Conference Expenses	-14,663.02
<b>Total for 42300-1 Conference Income</b>	<b>2,293.18</b>
<b>Total Other Income</b>	<b>18,873.76</b>
<b>Total Income</b>	<b>\$36,481.04</b>
<b>COST OF GOODS SOLD</b>	
50000 Cost of Goods Sold	
51210 Literature	11,463.16
51240 Medallions & Other	1,977.11
<b>Total for 50000 Cost of Goods Sold</b>	<b>13,440.27</b>
<b>Total for Cost of Good Sold</b>	<b>\$13,440.27</b>
<b>GROSS PROFIT</b>	<b>\$23,040.77</b>
<b>EXPENSES</b>	
50340 Depreciation	15.00
51000 Office Expenses	623.71
Web Tool/Software	778.54
<b>Total 51000 Office Expenses</b>	<b>\$1,402.25</b>
51030 Bronson Office Rent & Parking	5,964.24
51040 Telephone	819.60
51080 Insurance	1,820.88
51100 Accounting Remote Access Fee	979.500
51120 Bank Charges	54.82
51121 QuickBooks Payments Fees	860.00
51122 Stripe Charges	810.45
PayPal Fees	1.36
<b>Total Expenses</b>	<b>\$12,728.10</b>
<b>OTHER INCOME</b>	
42305 Net Eastern Ontario Conference Income	
42312 Banquet Sales Eastern Ontario Conf.	1,400.41
51170 Eastern Ontario Conference Expenses	-1,511.36
<b>Total 42305 Net Eastern Ontario Conference Income</b>	<b>-110.95</b>
<b>Total Other Income</b>	<b>\$-110.95</b>
<b>PROFIT</b>	<b>\$10,201.72</b>

## Balance Sheet

As of July 4 , 2025

	TOTAL
<b>Assets</b>	
Current Assets	
Cash and Cash Equivalent	
10000 Cash in Bank	29,974.18
10005 Savings	20,601.98
10550 GIC -Investments	0.00
Cash on hand	124.80
EOC Cash on hand	11.00
PayPal	109.26
PayPal Hold	0.00
12000 Undeposited Funds	0.00
<b>Total Cash and Cash Equivalent</b>	<b>\$50,821.22</b>
Accounts Receivable (A/R)	
11000 Accounts Receivable	0.00
<b>Total Accounts Receivable (A/R)</b>	<b>\$0.00</b>
12030 Advance-Spring Conference	0.00
12040 Advance - Eastern Ontario Conference	0.00
12060 Advance to Canadathon	0.00
12100 Inventory Asset	0.00
13260 Literature Inventory	8,280.10
13270 Medallions and Other Inventory	2,933.40
13280 Meeting List Inventory	0.00
13290 Grapevine Inventory	2,443.00
<b>Total 12100 Inventory Asset</b>	<b>13,656.50</b>
13200 Prepaid Rent Mac Hall	0.00
13210 Prepaid Insurance	0.00
13211 Prepaid Web Site for AA	0.00
13240 Prpd Mc Nabb Sunday Mtng. Rent	0.00
13241 Prepaid Rent Bronson	1,022.18
13250 Prepaid Legal & Accounting Fees	0.00
Credit Card Receivables	0.00
Uncategorized Asset	0.00
<b>Total Current Assets</b>	<b>\$65,499.90</b>
Non-current Assets	
Property, plant and equipment	
13410 Office Furniture	5,215.65
13420 Accum Dprctn. Office Furniture	-5,260.65
13450 Leasehold Improvements	15,157.77
13451 Computer Equipment	2,496.82
13452 Accum Dprctn Computer Equipment	-2,496.82
13460 Accum Dprctn. Leasehold Imp	-15,157.77
<b>Total Property, plant and equipment</b>	<b>\$ -45.00</b>
<b>Total Non Current Assets</b>	<b>\$ -45.00</b>
<b>Total Assets</b>	<b>\$65,454.90</b>

	TOTAL
<b>Liabilities and Equity</b>	
Liabilities	
Current Liabilities	
Accounts Payable (A/P)	
20000 Accounts Payable	0.00
<b>Total Accounts Payable (A/P)</b>	<b>\$0.00</b>
Credit Card	
BMO Credit Card ****1951	0.00
<b>Total Credit Card</b>	<b>\$0.00</b>
20100 Accrued Liabilities	0.00
23000 Payroll Taxes Payable	-3.52
23100 Payroll Federal Tax Payable	-135.49
23110 CPP Payable	3.33
23120 EI Payable	135.68
<b>Total 23000 Payroll Taxes Payable</b>	<b>0.00</b>
23130 Salaries and Wages Payable	0.00
25500 GST/HST Payable Intrgrp Oprtns.	-1,077.60
25550 GST/HST Payable Spring Conf.	-118.98
25560 GST/HST Payable Fall Conf	674.43
<b>Total 25500 GST/HST Payable Intrgrp Oprtns.</b>	<b>-522.15</b>
25600 Deferred Sales Revenue	0.00
Receiver General Suspense	0.00
<b>Total Current Liabilities</b>	<b>\$ -522.15</b>
<b>Total Liabilities</b>	<b>\$ -522.15</b>
Equity	
30000 Opening Balance Equity	0.00
Retained Earnings	55,775.33
Profit for the year	10,201.72
<b>Total Equity</b>	<b>\$65,977.05</b>
<b>Total Liabilities and Equity</b>	<b>\$65,454.90</b>



Groups In Attendance	2025-June-11
Group	Name
12 & 12 @ 12	
12 & 3 Discussion	
12 Steps to Serenity	Barry D
Alta Vista 12 Step Group	
Attitude of Gratitude	
Awakening Group	
Aylmer Triple A	
Barrhaven Tuesday Night	Bill B
Beacon Hill	Marushka T
Bells Corners Big Book Discussion	
Beginners	
Beyond Belief Secular Group	Oliver S
B-United	Steve H
By the Book	
Carp Fellowship Group	Mike
Carry the Message	
Centennial	
Chelsea Group	
Co-founders Newcomer Meeting	
Conscious Contact - 11th Step Meditation	
East End Group	
Easy Does It Group	
Fellowship Group	Dale D
First Avenue to Recovery	
Fourth Dimension	
Freebirds	
Freedom	
Friday Night Chelsea Big Book	
Friendly	
From the Heart	
Gleaning the Big Book	
H.O.P.E. Group	
Hand in Hand	

Happy Hour	
Heritage	
Hope in Recovery	
Hull Liberty	
Keep It Simple	
Labyrinth Young Peoples Group	
Laurier-Sandy Hill	
Live and Let Live	
Lunch with Bill	
Lunch Bunch	Jeff
Manotick Gratitude	
Maitland Step Group	
Men's AA Newcomers Group	
Merivale Group	Steve C
Metcalfe Last Chance	
Morning Glory	
New Day	
New Day ONLINE	Randel R
Next Right Thing	
Nouvelle Liberté	
Oasis	
One Day at a Time (Online)	Kathy M
Orleans Hub	
Orleans Noon	
Osgoode Step	
Ottawa Men's Group	
Ottawa South	
Peace and Serenity	
Pinecrest	
Podium/Hill Group	
Power Hour Virtual	
Queensway Carleton	
Rainbow	
Recovery on the Hill	
Remember When	
Richmond 11th Step	

Saturday Morning Big Book	Dave B
Saturday Westboro Speaker Meeting	
Search for Serenity	Kevin O
Secular Sobriety Group	
Secular Sundays	
Serenity at Sunrise	
Share and Care	
Share and Care Saturday	
Sisters of Sobriety	Catharine B
Spirit Group	
Spirit of Hope	
Spirit of the Universe	
Step By Step	John P
Step Sisters	
Stepping Ahead	Ernest S
Steps on Bank	Susanne
Stittsville Second Chance	Mark P
Sunday Morning Venture Group	Joan D
Sunday Night 12 Step Meeting	
Sunday Night Big Book Study Group	Devin
Tuesday/Friday	
Unity Group	
Vanier Early Birds	Jenny
Vanier Happy Nooners	
Wakefield AA Awakenings	
We Can Recover	
West End Group	
Westboro Big Book Study - Joe and Charlie	
Women's Group	
Women in Step	
Voting Reps	21

<b><u>Attendance (Intergroup Board, Committee Reps, Liaisons)</u></b>	
Position	Name
Chair	Debbie W
Vice-Chair	VACANT
Secretary	Catherine B
Treasurer	George W
TAS Coordinator	Steve R (absent)
12 Step Coordinator	Kevin M
Literature Coordinator	VACANT (Walter H)
Website / Email	Karol G
Newsletter Coordinator	George H
Voting Board Members	7
Spring Conference Chair (2025)	Marc J
Spring Conference Chair (2026)	Lorrie
Eastern ON Conference Chair	
Intergroup Liaison D62	
Intergroup Liaison D54	
Ottawa Withdrawal Management Center	Paul D
PI / CPC	
CFT	
Alt DCM - D62	
Area 83 Alt-Delegate	
Area 83 Chair	
Eastern Canada Regional Conference	
Guests	Barry
	John D
	Spencer K
	Bev C (Podium Hill)
	Suzanne (Beacon Hill alt)
	Bill H (New Day Online alt)

## **General Service Report from Intergroup Liaison-Alternate Delegate Area 83**

June 11, 2025

Ottawa Intergroup Monthly meeting

1. **GSR POWER HOUR WORKSHOPS:** June 17/18, 2025 (3<sup>rd</sup> Tuesday and Wednesday @ 8pm)

Topic: **Tips for Chairing a business meeting.** June 17/18 – **The importance of using AA**

**literature. How to introduce group members to AA's service material.** All the

sessions are recorded so you can check them out if you happen to miss one that is of interest.



**QR Code for the Area 83 Communications Portal – lots of great information and current news!**

2. **DELEGATE REPORT BACK** – Amy L, Panel 75 Delegate will report on the 75<sup>th</sup> General Service Conference on **June 14, 2025** for Zone 5 at the **Ottawa Service Day**.

3. **General Service Office** – The International Conference 2025 is soon approaching. If you are not attending in person, you can do so virtually. For details on how to participate click [Individuals](#) for individual participation or click [Groups](#) if you or your Group would like to organize a Watch Party!