

## FINAL\_2025 January 8, 2025 - Ottawa Area Intergroup Meeting

### Opening and Introductions

Chair opened the meeting at 7:00 pm with a moment of silence, followed by the Serenity Prayer.

Reading of the 12 Traditions: Steve H

**Roll Call and Vote count:** 33 Intergroup Reps and 6 voting Board members.

### **Acceptance of Minutes from the Last Meeting:**

December Minutes: Paul / Louise D **Approved.**

**Acceptance of Agenda:** Paul/ John P

### **Elections:**

Vice-Chair - Kevin M (23%) & Debbie W (77%) **Debbie voted in**

### **Reports:**

Chair - John D.

- Office door codes to be changed - all volunteers will be informed with respective coordinator
  - Old codes will work for transition period
- Request for smoker's tent **See new business**

Vice-Chair - VACANT

Treasurer - Stephan P.

- New intergroup treasurer George W has been in training for a while and is well prepared for the role
- Question from Steve C about potential to reconsider prudent reserve
  - Always good to revisit. Unlikely to need to raise PR (set at \$30,000). More pressing question is how to allocate funds that surpass PR (currently over \$10,000)
  - Reminder that intergroup and area offices typically keep 1 year of expenses PR instead of the 3 months that groups typically will (which is why it may seem like such a high amount to new reps)
- **Report below**

Secretary - Catherine B

- Send Intergroup Rep updates to [secretary@ottawaaa.org](mailto:secretary@ottawaaa.org)
- **Attendance below**

Webmaster - Paul D.

- [Link to Report](#)

#### Literature - Walter H

- Order of large print Big Books gone missing. Keeping in touch with Bronson center and World Services to see if it can be found
  - Replacements have been ordered

#### 12 Step Coordinator - VACANT (Steve R reporting)

- 91 active volunteers
- 5-7 email requests per week average
- Demand for Spanish-speaking meeting (flyer going out on website and article in OPP)
  
- Comment from Bill C: Area 83 covers linguistic district 16 (Spanish) and would be willing to help out new Spanish-speaking AAs
  - Demand is more for meetings in the area, not resources

#### Telephone Answering Service - Steve R

- 2 new groups, 3 new members - all with monthly commitments
- 132 shifts / 94 covered
- 2024 call statistics to come in February
- Call log is critical, but often forgotten

#### Newsletter - George H.

- 2025 focus on Traditions
- Email address is newsletter@ottawaaa.org.

### **Old Business**

Spring conference and summer event both still in the works

### **New Business**

#### Smoker's tent

- Used 20x30 tent at fall conference
- Original cost \$565, to be purchased for \$375 (includes weight bags)
- Would be stored off-site, member has offered to store until needed for conference
  
- Questions about fire restrictions/ bylaws
  - Conferences are held on private property, so venue rules (not bylaw)
  
- Yes 74%, No 15%, Abstain 10% **Motion passed**

**Motion to Close:** Paul / Lorrie

Meeting closed at 7:48 PM with the Responsibility Declaration.

Next meeting: February 12, 2025, at 7:00 pm

Zoom link:

<https://us02web.zoom.us/j/82438786359?pwd=a3FoYVl4eXlJVkVraGtjV3VXM2hOdz09>

# Treasurer Report for OAIG – Jan. 8, 2025

## As of December 11, 2024:

- Cash in Bank:
  - Chequing Account: \$ 19,627.39
  - High-Interest Savings Account: \$ 20,406.96
- GIC: \$ 0.00
- Cash on Hand: \$ 411.30
- PayPal: \$100.00
  
- **Total: \$ 40,585.07**
  
- Prudent Reserve: \$ 30,000
- Bronson Centre Office Upkeep + Renos: \$1536.64
  
- **Available Funds: \$ 9,048.43**

**Please see the included Balance Sheet and Profit and Loss reports for deeper financial details and breakdowns.**

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## Bronson Centre Office Renos:

On May 8, 2024, Intergroup voted to allocate \$2,500 towards Bronson Centre office renos and updates. Thus far, we have spent **\$963.36**, leaving **\$1,536.64** to be used where/when necessary. This is an update of our expenditures so far:

- Baseboards, caulking - \$146.96
- Curtain Rods - \$107.31
- Privacy Window Film - \$115.24
- Curtains - \$257.58
- Door Locks - \$336.27

*Unchanged from the last report.*

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## Personal Note:

Serving as treasurer for the Ottawa Area Intergroup has been an incredibly fulfilling experience that has strengthened my connection to AA and deepened my sobriety. This role has shown me the profound impact of service and the importance of working together to support our

Fellowship's primary purpose. Thank you for trusting me with this responsibility — it has been an honor to serve.

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Should you have any inquiries or require further details concerning this report or any financial matters, please do not hesitate to contact George W., your new trusted servant, at **[treasurer@ottawaaa.org](mailto:treasurer@ottawaaa.org)**.

Yours in loving service,

*Stephan P.*

Former Treasurer 2023-2024, Ottawa Area Intergroup of Alcoholics Anonymous

# Ottawa Area Intergroup of Alcoholics Anonymous

## Profit and Loss

December 2024

	TOTAL
<b>INCOME</b>	
42000 Literature Sales	722.79
42150 Medallions & Other Sales	435.39
Other Income	
42250 Group /Individual Contributions	1,087.45
42280 Investment Income	39.42
42300-1 Conference Income	
42315 Group Donations Spring Conf	200.00
<b>Total 42300-1 Conference Income</b>	<b>200.00</b>
<b>Total Other Income</b>	<b>1,326.87</b>
<b>Total Income</b>	<b>\$2,485.05</b>
<b>COST OF GOODS SOLD</b>	
50000 Cost of Goods Sold	
51210 Literature	1,325.07
<b>Total 50000 Cost of Goods Sold</b>	<b>1,325.07</b>
<b>Total Cost of Goods Sold</b>	<b>\$1,325.07</b>
<b>GROSS PROFIT</b>	<b>\$1,159.98</b>
<b>EXPENSES</b>	
50340 Depreciation	2.50
51000 Office Expenses	
Web Tool/Software	78.99
<b>Total 51000 Office Expenses</b>	<b>78.99</b>
51030 Bronson Office Rent & Parking	994.04
51040 Telephone	131.60
51122 Stripe Charges	-632.28
<b>Total Expenses</b>	<b>\$574.85</b>
<b>PROFIT</b>	<b>\$585.13</b>

# Ottawa Area Intergroup of Alcoholics Anonymous

## Balance Sheet

As of December 31, 2024

### Assets

#### Current Assets

##### Cash and Cash Equivalent

10000 Cash in Bank	19,627.39
10005 Savings	20,446.38
10550 GIC -Investments	0.00
Cash on hand	400.30
EOC Cash on hand	11.00
PayPal	100.00
PayPal Hold	0.00
12000 Cash on Hand for Deposit	0.00

**Total Cash and Cash Equivalent** **\$40,585.07**

##### Accounts Receivable (A/R)

11000 Accounts Receivable	0.00
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**Total Accounts Receivable (A/R)** **\$0.00**

12030 Advance-Spring Conference	1,000.00
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12040 Advance - Eastern Ontario Conference	0.00
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12060 Advance to Canadathon	0.00
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12100 Inventory Asset	0.00
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13260 Literature Inventory	8,280.10
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13270 Medallions and Other Inventory	2,933.40
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13280 Meeting List Inventory	0.00
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13290 Grapevine Inventory	2,443.00
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**Total 12100 Inventory Asset** **13,656.50**

13200 Prepaid Rent Mac Hall	0.00
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13210 Prepaid Insurance	0.00
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13211 Prepaid Web Site for AA	0.00
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13240 Prpd Mc Nabb Sunday Mtng. Rent	0.00
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13241 Prepaid Rent Bronson	1,022.18
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13250 Prepaid Legal & Accounting Fees	0.00
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Credit Card Receivables	0.00
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Uncategorized Asset	0.00
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**Total Current Assets** **\$56,263.75**

#### Non-current Assets

##### Property, plant and equipment

13410 Office Furniture	5,230.65
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13420 Accum Dprctn. Office Furniture	-5,260.65
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13450 Leasehold Improvements	15,157.77
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13451 Computer Equipment	2,496.82
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13452 Accum Dprctn Computer Equipment	-2,496.82
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13460 Accum Dprctn.Leasehold Imp	15,157.77
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<b>Total Property, plant and equipment</b>	<b>\$ -30.00</b>
<b>Total Non Current Assets</b>	<b>\$ -30.00</b>
<b>Total Assets</b>	<b>\$56,233.75</b>

	TOTAL
Liabilities and Equity	
Liabilities	
Current Liabilities	
Accounts Payable (A/P)	
20000 Accounts Payable	0.00
<b>Total Accounts Payable (A/P)</b>	<b>\$0.00</b>
Credit Card	
BMO Credit Card ****1951	59.12
<b>Total Credit Card</b>	<b>\$59.12</b>
20100 Accrued Liabilities	0.00
23000 Payroll Taxes Payable	-3.52
23100 Payroll Federal Tax Payable	-135.49
23110 CPP Payable	3.33
23120 EI Payable	135.68
<b>Total 23000 Payroll Taxes Payable</b>	<b>0.00</b>
23130 Salaries and Wages Payable	0.00
25500 GST/HST Payable Intrgrp Optrns.	-739.15
25550 GST/HST Payable Spring Conf.	-118.98
25560 GST/HST Payable Fall Conf	674.43
<b>Total 25500 GST/HST Payable Intrgrp Optrns.</b>	<b>-183.70</b>
25600 Deferred Sales Revenue	0.00
Receiver General Suspense	0.00
<b>Total Current Liabilities</b>	<b>\$-124.58</b>
<b>Total Liabilities</b>	<b>\$-124.58</b>
Equity	
30000 Opening Balance Equity	0.00
Retained Earnings	61,201.70
Profit for the year	-4,843.377
<b>Total Equity</b>	<b>\$56,358.33</b>
<b>Total Liabilities and Equity</b>	<b>\$56,233.75</b>



Groups In Attendance	2025-January-08
Group	Name
12 & 12 @ 12	
12 & 3 Discussion	
12 Steps to Serenity	
Alta Vista 12 Step Group	
Attitude of Gratitude	Patti M
Awakening Group	
Aylmer Triple A	
Barrhaven Tuesday Night	
Beacon Hill	Marushka T
Bells Corners Big Book Discussion	
Beginners	
Beyond Belief Secular Group	Oliver S
B-United	Steve H
By the Book	
Carp Fellowship Group	
Carry the Message	
Centennial	
Chelsea Group	
Co-founders Newcomer Meeting	
Conscious Contact - 11th Step Meditation	
East End Group	
Easy Does It Group	
Fellowship Group	Dale D
First Avenue to Recovery	
Fourth Dimension	Denis C
Freebirds	
Freedom	Kevin M
Friday Night Chelsea Big Book	Ray
Friendly	
From the Heart	
Gleaning the Big Book	
H.O.P.E. Group	
Hand in Hand	
Happy Hour	

Heritage	Carrie D
Hope in Recovery	
Hull Liberty	
Keep It Simple	
Labyrinth Young Peoples Group	
Laurier-Sandy Hill	
Live and Let Live	
Lunch with Bill	Lilly W
Lunch Bunch	Jim R
Manotick Gratitude	
Maitland Step Group	
Men's AA Newcomers Group	
Merivale Group	Steve C
Metcalfe Last Chance	
Morning Glory	Louise D
New Day	
New Day ONLINE	Randel R
Next Right Thing	
Nouvelle Liberté	Justin
Oasis	Murray G
One Day at a Time (Online)	Kathy M
Orleans Hub	
Orleans Noon	
Osgoode Step	
Ottawa Men's Group	
Ottawa South	Matthew M
Peace and Serenity	
Pinecrest	Kevin M
Podium/Hill Group	Debbie W
Power Hour Virtual	
Queensway Carleton	
Rainbow	
Recovery on the Hill	Mark W
Remember When	
Richmond 11th Step	
Saturday Morning Big Book	

Search for Serenity	Kevin O
Secular Sobriety Group	Vanessa P
Secular Sundays	
Serenity at Sunrise	Paul A
Share and Care	
Share and Care Saturday	
Sisters of Sobriety	
Spirit Group	
Spirit of Hope	
Spirit of the Universe	
Step By Step	John P
Step Sisters	Laurie W
Stepping Ahead	Ernest S
Steps on Bank	Kyle W
Stittsville Second Chance	Mark P
Sunday Morning Venture Group	
Sunday Night 12 Step Meeting	
Sunday Night Big Book Study Group	Devin V
Tuesday/Friday	Brendon R
Unity Group	
Vanier Early Birds	Jenny
Vanier Happy Nooners	
Wakefield AA Awakenings	
We Can Recover	
West End Group	Jim S
Westboro Big Book Study - Joe and Charlie	
Saturday Westboro Speaker Meeting	
Women's Group	
Women in Step	
Voting Reps	33
<b><u>Attendance (Intergroup Board, Committee Reps, Liaisons)</u></b>	
Position	Name
Chair	John D
Vice-Chair	VACANT

Secretary	Catherine B
Treasurer	Stephan P
TAS Coordinator	Steve R
12 Step Coordinator	VACANT
Literature Coordinator	Walter H
Website / Email	Paul D
Newsletter Coordinator	George H
Voting Board Members	6
Spring Conference Chair (2023)	
Eastern ON Conference Chair	
Intergroup Liaison D62 (2023)	
Intergroup Liaison D54 (2023)	
Ottawa Withdrawal Management Center	
PI / CPC	
CFT	
Alt DCM - D62	
Area 83 Alt-Delegate	Bill C
Area 83 Chair	
Eastern Canada Regional Conference	
<b>Guests</b>	
	Suzanne
	Fraser M
	George W - incoming treasurer
	Wendy S

## **General Service Report from Intergroup Liaison-Alternate Delegate Area 83**

January 8, 2025

Ottawa Intergroup Monthly meeting

1. **GSR POWER HOUR WORKSHOPS:** January 15/21, 2025 (3 rd Tuesday and Wednesday @ 8pm)

Topic is **Responsibility of the GSR and Resources**

**Introduction of New GSRs, and the GSRs monthly sessions, going forward!**

**Next Term,** Please encourage GSRs to attend. There is a lot of great info.

**Link for:** [Agenda for GSR Power Hour- January 2025](#)

2. **TECHNOLOGY OPPORTUNITIES:** Area 83 is in search of members who would like to join an amazing team to handle the Area's technology needs. The Area created and filled a new service position: Technology Chair- who will coordinate the team along with the needs and resources of Area 83. The Area has posted three positions for this team: **Webmaster, Alternate Webmaster** and **Technology Assistants**. At this link: [Submit your resume for the tech committee! - Area 83 Alcoholics Anonymous.](#)

See Section 3.21 [Area 83's Operating Procedures](#): and check out the following two appendices in the OPs for details about the committee and the website:

Appendix Seven: Area 83 Website Guidelines Appendix Nine: Area Technology Committee

3. **SERVICE INFORMATION DAY FOR AREA 83:** February 15 th starting at 10 am. This is an online only event. Loads of Service-Related Information will be presented. Great opportunity to organize a Watch Party – invite a few friends over for some fellowship, share some laughs, have some pizza, learn about General Service – would be a great day. Check the Area 83 website (area83aa.org) for meeting details.

4. **NEW A.A. SERVICE MANUAL:** The 2024-2026 Edition of the Service Manual combined with Twelve Concepts for World Service is now available.