

## May 11, 2022 - Ottawa Area Intergroup Meeting

### Attendance (Intergroup Board)

Position	Name	Position	Name
Chair	Mary K.	Literature	Al L.
Vice-Chair	John D.	Webmaster	Carolyn O.
Secretary	<b>Vacant</b>	Newsletter	Dawn-Marie M.
Treasurer	Tim W.	Conference Chairs:	
TAS Coordinator	Eric S.	<i>Spring Conference</i>	Dick G.
12 Step Coordinator	<b>Vacant</b>	<i>Eastern Ontario Conference</i>	Derek R.

### Groups in Attendance

Group	Name	Group	Name	Group	Name
<b>12 &amp; 12 Lunch Bunch</b>	Derek R.	<b>B-United</b>	Rita A.	First AAvenue to Recovery	
12 & 3 Discussion		<b>By the Book</b>	Bonnie B.	Fourth Dimension	
12 Steps to Serenity		Carp Fellowship Group		Freebirds	
Alta Vista 12 Step Group		Carry the Message		Freedom	
Attitude of Gratitude		Centennial		Friendly	
Awakening Group		Co-founders Newcomer Meeting		From the Heart	
Barrhaven Tuesday Night		Conscious Contact - 11th Step Meditation		Gleaning the Big Book	
<b>Beacon Hill</b>	Catherine F.	<b>Early Birds</b>	Lyndon G.	Hand in Hand	
Bells Corners Big Book Discussion		Easy Does It Group		<b>Happy Nooners</b>	Katrina B.
<b>Beyond Belief Secular Group</b>	David Y.	<b>Fellowship Group</b>	Ted M.	<b>Heritage</b>	Jim M.

Group	Name	Group	Name	Group	Name
Hope in Recovery		<b>Oasis</b>	Kim A.	<b>Saturday Morning Westboro</b>	Claire L.
Hull Liberty		Online Big Book Meeting		<b>Search for Serenity Orleans</b>	Fraser M.
Keep It Simple		Orleans Hub		Secular Sobriety Group	
Laurier-Sandy Hill		Orleans Noon		Secular Sundays	
<b>Live and Let Live</b>	Dick G.	Osgoode Step		Serenity	
Lunch with Bill		Ottawa Men's Group		<b>Serenity at Sunrise</b>	Paul A.
Maitland Step Group		Ottawa South		Share and Care	
Manotick Gratitude		<b>Parkwood Hills</b>	Mike B.	Share and Care Saturday	
Matrons of the Book		Pinecrest		Sisters of Sobriety	
Mens AA Newcomers Group		Power Hour Virtual		<b>Spirit of Hope</b>	Debbie K.
Merivale Group		Queensway Carleton		Spirit of the Universe	
Metcalfe Last Chance		Rainbow		Step By Step	
<b>Morning Glory</b>	Stephan P.	Remember When		Step Sisters	
<b>New Day Meeting</b>	Rod P.	Richmond 11th Step		<b>Stepping Ahead</b>	Barry D.
New Life - New Hope		Saturday Morning Big Book		<b>Stittsville Second Chance</b>	Bruce H.

Group	Name	Group	Name	Group	Name
Sunday Morning Venture Group		<b>The Podium/Hill Group</b>	Crystal M.	<b>West End Group</b>	Tom K.
Sunday Night 12 Step Meeting		Tuesday/Friday		<b>Westboro Big Book Study - Joe and Charlie</b>	Yvonne P.
Sunday Night Big Book Study Group		Unity Group		Where it all Begins	
The H.O.P.E. Group		Uptown		Women in Step	
The Labyrinth Young People's Group		We Can Recover		Women's Group	

### **Opening and Introductions**

Chair opened the meeting at 7:pm with a moment of silence, followed by the Serenity Prayer.

Reading of the 12 Traditions.

Roll Call and Voter count: 30 (23 group reps, 7 board members). Quorum achieved.

### **Acceptance of Current Agenda**

Motion to approve agenda made by Katrina B. Seconded by Derek R. Motion carried.

### **Acceptance of Minutes and Financial Reports from Last Month's Meeting**

March minutes and financial statements could not be tabled for approval at the April meeting since we did not have quorum.

Motion to approve March Minutes, as amended with corrections submitted by Mike B, and financial statements made by Mike B. Seconded by Eric. Motion carried.

Motion to approve April minutes and financial statements made by Barry D. Seconded by Yvonne. Motion carried.

### **Reports:**

**Chair (Mary K.):** [chair@ottawaaa.org](mailto:chair@ottawaaa.org)

- Mary advised that the board has not received a proposal re: venue for Eastern Ontario Conference (EOC) from the Derek R. (EOC chair).

- Derek was invited to comment, and he indicated that a partial committee for the conference has been formed. They have a facility in mind, and he asked for the board to wait for a proposal as it is not ready yet.
- Mary responded to the comment to advise that the EOC chair will not be invited to provide a formal report to the Intergroup Reps until the venue is approved by the board.
- Concern was expressed by Mike B. with respect to the Conference Guidelines not being followed. The vice-chair, or a delegate, of Intergroup is to participate in Conference committee meetings and it does not appear that they have been invited. They should also be part of all negotiations with potential venues, and this does not appear to be happening.
- Mary confirmed the board's willingness to support all conference planning in accordance with the approved guidelines. If the guidelines are to be changed, a motion can be made as needed.

**Vice-Chair (John D.): [vicechair@ottawaaa.org](mailto:vicechair@ottawaaa.org)**

- John is working with AI on a plan to move toward re-opening the office at the Bronson Centre.
- They are canvassing for a general sense of interest and for volunteers.

**Treasurer (Tim W.): [treasurer@ottawaaa.org](mailto:treasurer@ottawaaa.org)**

- Current status: Cash in Bank \$25,815.02, GICs \$13,726.67: Total \$39,541.69
- This has been a quiet month with a few group and individual contributions.
- We are still waiting for the reconciliation of literature sales in Quickbooks by the book-keeper.

**Newsletter Coordinator (Dawn-Marie M.): [newsletter@ottawaaa.org](mailto:newsletter@ottawaaa.org)**

- Dawn-Marie walked through the May edition of Our Primary Purpose.
- Cover story is on the 60th Anniversary of the Concepts.
- Jeff F is still providing great editorials.
- Submissions are always welcome! Creative writing, photography, pearls of wisdom are needed.
- Service announcements and events are included as well.

**Secretary (Carolyn filling in for Secretary - vacant): [secretary@ottawaaa.org](mailto:secretary@ottawaaa.org)**

- New distribution list created for Intergroup Reps, Alternate Intergroup Reps and General Group contacts.
- Mailing went out requesting completion of an Intergroup contact form. Response rate has been about 50%.
- New distribution list was used for circulation of March and April minutes as quorum for approval at the April meeting wasn't achieved.
- The new distribution list was also used for the meeting reminder and circulation of agenda, financial reports and the May edition of Our Primary Purpose.
- The next project will be to build a proper TAS Volunteer distribution list. A mailing will be sent to the current list.

**Webmaster (Carolyn O.): [webmaster@ottawaaa.org](mailto:webmaster@ottawaaa.org)**

- The issues with the website seem to have stabilized.
- Please send your meeting changes to [webmaster@ottawaaa.org](mailto:webmaster@ottawaaa.org).
- A reminder for groups to create generic group email addresses for posting on the meeting list is very helpful. Intergroup gets questions to the general mailbox and it's very effective to be able to forward them directly to the particular group the question is about.

**Literature Coordinator (Al L.): [literature@ottawaaa.org](mailto:literature@ottawaaa.org)**

- There was an issue with the notifications for literature to the literature and book sales email addresses that has been resolved but it did cause some confusion during the curbside pick-up window over the weekend.
- Big books are on back-order - there are backlogs with the supply chain for paper.
- Lots of demand for 24 hour chips - we went through about 200 in a couple of weeks. Stock has been replenished but the demand continues to be high.
- The Literature Coordinator term will end in December so please start announcing it at your groups.

**TAS Coordinator (Eric): [TAS@ottawaaa.org](mailto:TAS@ottawaaa.org)**

- Please go back to your groups and ask for volunteers. Summer is coming so there will be more openings on the calendar due to vacation.
- Training only takes about 30 minutes. Shifts are 3 hours and the average is 2 or 3 calls. Lots of questions about meetings and people wanting to talk to someone so referrals to the 12 Step call list are done. Taking calls from home makes it very convenient.
- Eric is looking forward to having a proper distribution list. It would be nice to alert the volunteer crew about certain repeat callers, etc.

**Spring Conference Chair (Dick G.) [spring@ottawaaa.org](mailto:spring@ottawaaa.org)**

- Dick was overwhelmed by such a large team of dedicated volunteers. It was a great embodiment of our theme "Together we can"!
- We had a roster of great speakers and workshops and there were PSAs from the service committees interspersed throughout. Average attendance was 80-90 which was great since the weather outside was so nice.
- The breakout rooms weren't used to the extent Dick thought they would be.
- They'll pass the experience on to the next committee when it is formed. There is no vice-chair at the present time.
- Dick will write a summary for Intergroup as well as for the newsletter.

**Eastern Ontario [Fall] Conference Chair (Derek R.): [eoc@ottawaaa.org](mailto:eoc@ottawaaa.org)**

- No report.
- Proposal for venue / expenses to be provided to the board prior to presentation to the membership.

**Old Business:**

Resuming Intergroup Membership Meetings at the Bronson Centre: Derek R motioned that the membership meeting resume in-person at the Bronson Centre. Motion seconded by Al L.

**Discussion:**

- Mac Hall isn't available for rent.
- Mac Hall had actually become unavailable to us before the pandemic started and we were meeting in the Rideau Room.
- Feelings were mixed in terms of weighing pros and cons for in-person meetings.
  - Availability of a large enough room is a concern.
  - We are definitely able to handle all of our business requirements online and the convenience of online meetings may help us achieve quorum as we're barely achieving it most months. (We did not achieve it in April).
  - A quote from the Forward to the 4th Edition of Alcoholics Anonymous was relayed as

follows: "Modem to modem or face to face, AAs speak the language of the heart in all its power and simplicity." ... "Nothing matters more to AA's future welfare than the manner in which we use the colossus of modern communication. Used unselfishly and well, it can produce results surpassing our present imagination."

- Ease of online access could help encourage service.
- Mary will go back to the Bronson Centre to see what is available and we can discuss further at the next meeting. Motion deferred to next month.

Literature donations to Correctional Facilities: Tom K. advised that the West End group would like to donate 2 Big Books and 2 Twelve & Twelves to the CFT committee for distribution.

**New Business:**

- None.

Meeting closed at 8:25 pm with the Responsibility Pledge.

**Next meeting: June 8th, 2022 at 7 pm**

Zoom link for next meeting

<https://us02web.zoom.us/j/82438786359?pwd=a3FoYVI4eXlJVkVraGtjV3VXM2hOdz09>



## Ottawa Area Intergroup of Alcoholics Anonymous

### Treasurer Report

April 30 , 2022

Cash in the Bank \$25,815.02, value of GIC's \$13,726.67. Total balance is \$39,541.69. These are accurate numbers of our current financial situation. We have a healthy prudent reserve.

This Has been a quiet month with a few group and individual contributions. I have made trips to the office every weekend and all mail has been checked for bills and contributions.

We are working on completing the inventory update, which will give accurate reports. I assume they will be updating quickbooks sometime in May. I have included reports as some members like to see them, but keep in mind they are not fully accurate.

Yours in service,

Tim W.

# Ottawa Area Intergroup of Alcoholics Anonymous

## Balance Sheet Comparison

As of April 30, 2022

	TOTAL		
	AS OF APR. 30, 2022	AS OF APR. 30, 2021 (PY)	% CHANGE
<b>Assets</b>			
<b>Current Assets</b>			
Cash and Cash Equivalent			
10000 Cash in Bank	19,298.60	16,371.81	17.88 %
10550 GIC -Investments	12,932.01	12,932.01	0.00 %
12000 Cash on Hand for Deposit	0.00	0.00	
<b>Total Cash and Cash Equivalent</b>	<b>\$32,230.61</b>	<b>\$29,303.82</b>	<b>9.99 %</b>
Accounts Receivable (A/R)			
11000 Accounts Receivable	0.00	0.00	
<b>Total Accounts Receivable (A/R)</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00 %</b>
12030 Advance-Spring Conference	0.00	0.00	
12040 Advance - Eastern Ontario Conference	1,000.00	1,000.00	0.00 %
12060 Advance to Canadathon	0.00	0.00	
12100 Inventory Asset	0.00	0.00	
13260 Literature Inventory	11,334.89	11,334.89	0.00 %
13270 Medallions and Other Inventory	2,681.60	2,552.40	5.06 %
13280 Meeting List Inventory	543.06	543.06	0.00 %
13290 Grapevine Inventory	2,909.18	2,685.62	8.32 %
<b>Total 12100 Inventory Asset</b>	<b>17,468.73</b>	<b>17,115.97</b>	<b>2.06 %</b>
13200 Prepaid Rent Mac Hall	368.00	368.00	0.00 %
13210 Prepaid Insurance	-1,047.59	884.41	-218.45 %
13211 Prepaid Web Site for AA	0.00	0.00	
13240 Prpd Mc Nabb Sunday Mtng. Rent	0.00	0.00	
13241 Prepaid Rent Bronson	1,022.18	1,022.18	0.00 %
13250 Prepaid Legal & Accounting Fees	0.00	0.00	
Credit Card Receivables	100.00	100.00	0.00 %
Uncategorized Asset	-2,668.05	-365.00	-630.97 %
<b>Total Current Assets</b>	<b>\$48,473.88</b>	<b>\$49,429.38</b>	<b>-1.93 %</b>
<b>Non-current Assets</b>			
Property, plant and equipment			
13410 Office Furniture	5,460.37	5,490.37	-0.55 %
13420 Accum Dprctn. Office Furniture	-5,339.62	-5,339.62	0.00 %
13450 Leasehold Improvements	15,157.77	15,157.77	0.00 %
13451 Computer Equipment	2,496.82	2,496.82	0.00 %
13452 Accum Dprctn Computer Equipment	-2,496.82	-2,496.82	0.00 %
13460 Accum Dprctn. Leasehold Imp	-15,157.77	-15,157.77	0.00 %
<b>Total Property, plant and equipment</b>	<b>\$120.75</b>	<b>\$150.75</b>	<b>-19.90 %</b>
<b>Total Non Current Assets</b>	<b>\$120.75</b>	<b>\$150.75</b>	<b>-19.90 %</b>
<b>Total Assets</b>	<b>\$48,594.63</b>	<b>\$49,580.13</b>	<b>-1.99 %</b>



# Ottawa Area Intergroup of Alcoholics Anonymous

## Balance Sheet Comparison

As of April 30, 2022

	TOTAL		
	AS OF APR. 30, 2022	AS OF APR. 30, 2021 (PY)	% CHANGE
<b>Liabilities and Equity</b>			
Liabilities			
Current Liabilities			
Accounts Payable (A/P)			
20000 Accounts Payable	0.00	0.00	
<b>Total Accounts Payable (A/P)</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>
20100 Accrued Liabilities	0.00	0.00	
23000 Payroll Taxes Payable	0.45	0.45	0.00 %
23100 Payroll Federal Tax Payable	-107.03	-107.03	0.00 %
23110 CPP Payable	3.33	3.33	0.00 %
23120 EI Payable	135.68	135.68	0.00 %
<b>Total 23000 Payroll Taxes Payable</b>	<b>32.43</b>	<b>32.43</b>	<b>0.00 %</b>
23130 Salaries and Wages Payable	0.00	0.00	
25500 GST/HST Payable Intragrp Oprtns.	-956.79	-712.52	-34.28 %
25550 GST/HST Payable Spring Conf.	-5.71	-5.71	0.00 %
25560 GST/HST Payable Fall Conf	0.00	0.00	
<b>Total 25500 GST/HST Payable Intragrp Oprtns.</b>	<b>-962.50</b>	<b>-718.23</b>	<b>-34.01 %</b>
25600 Deferred Sales Revenue	0.00	0.00	
Receiver General Suspense	-104.88	-104.88	0.00 %
<b>Total Current Liabilities</b>	<b>\$ -1,034.95</b>	<b>\$ -790.68</b>	<b>-30.89 %</b>
<b>Total Liabilities</b>	<b>\$ -1,034.95</b>	<b>\$ -790.68</b>	<b>-30.89 %</b>
Equity			
30000 Opening Balance Equity	405.50	405.50	0.00 %
Retained Earnings	50,126.21	42,634.33	17.57 %
Surplus/Deficit for Year	-902.13	7,330.98	-112.31 %
<b>Total Equity</b>	<b>\$49,629.58</b>	<b>\$50,370.81</b>	<b>-1.47 %</b>
<b>Total Liabilities and Equity</b>	<b>\$48,594.63</b>	<b>\$49,580.13</b>	<b>-1.99 %</b>

# Ottawa Area Intergroup of Alcoholics Anonymous

## Income and Expenses YTD Comparison

January - April, 2022

	TOTAL		
	JAN - APR., 2022	JAN - APR., 2021 (PY)	% CHANGE
<b>INCOME</b>			
42000 Literature Sales		1,291.92	-100.00 %
42050 Meeting List Sales		1.33	-100.00 %
42150 Medallions & Other Sales		260.70	-100.00 %
42200 Grapevine Sales		72.38	-100.00 %
Other Income			
42250 Group /Individual Contributions	7,539.37	7,805.00	-3.40 %
<b>Total Other Income</b>	<b>7,539.37</b>	<b>7,805.00</b>	<b>-3.40 %</b>
<b>Total Income</b>	<b>\$7,539.37</b>	<b>\$9,431.33</b>	<b>-20.06 %</b>
<b>COST OF GOODS SOLD</b>			
50000 Cost of Goods Sold			
51210 Literature		873.60	-100.00 %
51220 Meeting Lists		1.31	-100.00 %
51240 Medallions & Other		155.71	-100.00 %
51250 Grapevine		56.66	-100.00 %
<b>Total 50000 Cost of Goods Sold</b>		<b>1,087.28</b>	<b>-100.00 %</b>
Inventory Shrinkage-1		-1,713.03	100.00 %
<b>Total Cost of Goods Sold</b>	<b>\$0.00</b>	<b>\$ -625.75</b>	<b>100.00 %</b>
<b>SURPLUS/DEFICIT</b>	<b>\$7,539.37</b>	<b>\$10,057.08</b>	<b>-25.03 %</b>
<b>EXPENSES</b>			
50340 Depreciation	10.00	10.00	0.00 %
51000 Office Expenses			
51050 AA Web Site	375.56	289.92	29.54 %
51070 Internet	510.30	87.88	480.68 %
51090 Office Supplies	240.00		
<b>Total 51000 Office Expenses</b>	<b>1,125.86</b>	<b>377.80</b>	<b>198.00 %</b>
51030 Bronson Office Rent & Parking	4,282.40	4,154.88	3.07 %
51040 Telephone	417.40	329.50	26.68 %
51080 Insurance	2,315.84	644.00	259.60 %
51120 Bank Charges	86.25	81.12	6.32 %
51121 QuickBooks Payments Fees	200.00	250.00	-20.00 %
Ministry of Finance (ON) Expense		7.04	-100.00 %
Suspense		-251.35	100.00 %
Uncategorized Expense	3.75		
<b>Total Expenses</b>	<b>\$8,441.50</b>	<b>\$5,602.99</b>	<b>50.66 %</b>
<b>OTHER EXPENSES</b>			
Reconciliation Discrepancies		-2,876.89	100.00 %
<b>Total Other Expenses</b>	<b>\$0.00</b>	<b>\$ -2,876.89</b>	<b>100.00 %</b>
<b>SURPLUS/DEFICIT</b>	<b>\$ -902.13</b>	<b>\$7,330.98</b>	<b>-112.31 %</b>