

## July 13, 2022 - Ottawa Area Intergroup Meeting

### Attendance (Intergroup Board, Committee Reps, Liaisons)

Position	Name	Position	Name
Chair	Mary K.	Literature Coordinator	Al L.
Vice-Chair	John D.	Website / Email	Carolyn O.
Secretary	<b>Vacant (Carolyn taking minutes)</b>	Newsletter Coordinator	Dawn-Marie M. (Absent)
Treasurer	Tim W.	<i>Spring Conference Chair</i>	Dick G. (Absent)
TAS Coordinator	Eric S.	<i>Eastern ON Conference Chair</i>	Derek R. (Absent)
12 Step Coordinator	<b>Vacant</b>	<i>Alt. Delegate / Intergroup Liaison</i>	James O. (Absent)

### Groups in Attendance

Group	Name	Group	Name	Group	Name
12 & 12 Lunch Bunch	<i>group has folded</i>	B-United	.	Fellowship Group	
12 & 3 Discussion		By the Book	Bonnie B.	First AAvenue to Recovery	
12 Steps to Serenity		Carp Fellowship Group		Fourth Dimension	
Alta Vista 12 Step Group		Carry the Message		Freebirds	
Attitude of Gratitude		Centennial		Freedom	
Awakening Group		Chelsea Group		Friendly	
Barrhaven Tuesday Night		Co-founders Newcomer Meeting		From the Heart	
Beacon Hill	.	Conscious Contact - 11th Step Meditation		Gleaning the Big Book	
Bells Corners Big Book Discussion		Early Birds	Lyndon G.	Hand in Hand	Chantal F.
Beyond Belief Secular Group	David Y.	Easy Does It Group		Happy Destiny Beach Meeting	

Group	Name	Group	Name	Group	Name
Happy Nooners	Katrina B.	Online Big Book Meeting		Serenity	
Heritage		Orleans Hub		Serenity at Sunrise	Paul A.
Hope in Recovery		Orleans Noon		Share and Care	
Hull Liberty		Osgoode Step		Share and Care Saturday	
Keep It Simple		Ottawa Men's Group		Sisters of Sobriety	
Laurier-Sandy Hill		Ottawa South		Spirit of Hope	
Live and Let Live		Parkwood Hills		Spirit of the Universe	
Lunch with Bill		Pinecrest	Sean F.	Step By SStep	
Maitland Step Group		Power Hour Virtual		Step Sisters	Sara S.
Manotick Gratitude		Queensway Carleton	Ron G.	Stepping Ahead	Barry D.
Mens AA Newcomers Group		Rainbow		Stittsville Second Chance	Bruce H.
Merivale Group	Steve C.	Remember When		Sunday Morning Venture Group	Craig H.
Metcalfe Last Chance		Richmond 11th Step		Sunday Night 12 Step Meeting	
Morning Glory	Stephan P.	Saturday Morning Westboro		Sunday Night Big Book Study Group	
New Day Meeting		Search for Serenity Orleans	Fraser M.	The H.O.P.E. Group	
New Life - New Hope		Secular Sobriety Group		The Labyrinth Young People's Group	
Oasis	Kim A.	Secular Sundays		The Podium/Hill Group	

Group	Name	Group	Name	Group	Name
Tuesday/Friday		We Can Recover		Where it all Begins	
Unity Group		West End Group	Tom K.	Women in Step	
Wakefield AA Awakenings		Westboro Big Book Study - Joe and Charlie	.	Women's Group	

### **Opening and Introductions**

Chair opened the meeting at 7:pm with a moment of silence, followed by the Serenity Prayer.

Reading of the 12 Traditions.

Roll Call and Voter count: 23 (17 group reps, 6 board members). Quorum not achieved.

### **Acceptance of Current Agenda**

No formal motion to approve but there were no objections.

### **Acceptance of Minutes and Financial Reports from Last Month's Meeting**

May and June Minutes and financial statements could not be tabled for approval since we did not have a quorum. Will carry over to the next meeting.

### **Reports:**

#### **Chair (Mary K.): [chair@ottawaaa.org](mailto:chair@ottawaaa.org)**

- Mary attended the Vanier Roundup planning meeting and encouraged everyone to announce it at their groups.
- Mary met with John (Vice-Chair) and Carolyn (Webmaster) to discuss ideas for technical support for the Treasurer and Webmaster positions that are coming up for re-election in December..

#### **Vice-Chair (John D.): [vicechair@ottawaaa.org](mailto:vicechair@ottawaaa.org)**

- John is continuing to work with AI on a plan to move toward re-opening the office at the Bronson Centre.

#### **Treasurer (Tim W.): [treasurer@ottawaaa.org](mailto:treasurer@ottawaaa.org)**

- Current status: Cash in Bank \$27,885.21, GICs \$13,726.67: Total \$41,611.88
- Reports are attached.
- 2021 reconciliation is complete. GST filing for 2021 is going to be submitted this week as well as 2021 general tax return.

**Newsletter Coordinator (Dawn-Marie M.): [newsletter@ottawaaa.org](mailto:newsletter@ottawaaa.org)**

- Absent.
- The newsletter went out to Reps with the agenda and has been published on the website..

**Secretary (Carolyn filling in for Secretary - vacant): [secretary@ottawaaa.org](mailto:secretary@ottawaaa.org)**

- Although May and June minutes can't be approved because quorum has not been achieved, please let us know if there were any errors or omissions. Minutes were sent out to the general mailing list a few weeks ago.

**Webmaster (Carolyn O.): [webmaster@ottawaaa.org](mailto:webmaster@ottawaaa.org)**

- Nothing to report.

**Literature Coordinator (Al L.): [literature@ottawaaa.org](mailto:literature@ottawaaa.org)**

- No daytime volunteers have stepped forward to cover the office (if it is to be opened).
- No volunteers yet to take on the Literature Coordinator role next year.
- Need volunteers for curbside pick-up as well. Please announce it to your groups.
- Another order for literature has been placed. Per the confirmation, Big Books were out for shipping 2 weeks ago but have not yet been received.
- There has been lots of demand for chips and medallions. More were just ordered.

**TAS Coordinator (Eric): [TAS@ottawaaa.org](mailto:TAS@ottawaaa.org)**

- Eric gave a quick overview of TAS for the benefit of 2 new Intergroup reps in attendance..
- We are always looking for volunteers. A few new volunteers were just trained. Not all members who've received training have actually taken shifts.
- If you see an open shift on the calendar and want to take it please do so. Just remember to email Eric at [tas@ottawaaa.org](mailto:tas@ottawaaa.org) so he can adjust the calendar accordingly.

**Spring Conference Chair (Dick G.) [spring@ottawaaa.org](mailto:spring@ottawaaa.org)**

- Absent. (2022 Conference report was given in May.)

**Eastern Ontario [Fall] Conference Chair (Derek R.): [eoc@ottawaaa.org](mailto:eoc@ottawaaa.org)**

- Absent.

**Area 83 Alternate Delegate / Intergroup Liaison (James O.)**

- Absent.

**Old Business:**

(Carried over from the May Meeting) Resuming Intergroup Membership Meetings at the Bronson Centre:

Derek R motioned that the membership meeting resume in-person at the Bronson Centre. Motion seconded by Al L.

**Discussion:**

- Mary checked on the availability for Mac Hall. It is fully booked for the next 12 months on Wednesdays. There's another room that supposedly accommodates 60 people but it may only accommodate 30 or 35. There was lots of positive interest in hybrid meetings.

- Tom K advised that The West End Group is moving to the Britannia United Church in August. If the Intergroup Membership meeting is looking for a new venue, the church may be an option. (The room is very big.)
- Motion could not be voted on anyway since quorum was not achieved the vote couldn't have happened anyway. We will revisit it next month.

**New Business:**

Office window frosting for privacy. Cost would be \$400.00.

- We already have bristol boards neatly taped to the windows so everyone thought the current solution for privacy works well. No need to undertake the expense.

Approval for approximately \$1500 for Webmaster's attendance at the 2022 National AA Technology Workshop (NAATW)

- No formal motion made but Reps in attendance were supportive of the expenditure. No objections. The Webmaster may attend virtually but if in-person attendance is a possibility, financial support from Intergroup is required.

Request for Notice of Motion to make a decision on the Eastern Ontario Conference at the August Meeting:

- Bruce H. made a motion to call for a vote on the future of the EOC conference at the next meeting. Seconded by Tim.

Meeting closed at 8:05 pm with the Responsibility Pledge.

**Next meeting: August 10th, 2022 at 7 pm**

Zoom link

<https://us02web.zoom.us/j/82438786359?pwd=a3FoYVI4eXlJVkVraGtjV3VXM2hOdz09>



## Ottawa Area Intergroup of Alcoholics Anonymous

### Treasurer Report

June 30 , 2022

Cash in the Bank \$27,885.21, and the value of GIC's \$13,726.67. Total balance is \$41,611.88. These are accurate numbers of our current financial situation.

There have been group and individual contributions, which is greatly appreciated. I have made trips to the office every weekend and all mail has been checked for bills and contributions.

We are continuing to complete the inventory update, which will give accurate reports. There is no time set to complete this task. There are a lot of moving parts with this project. I pray this will have closure by the end of my term.

I think we have a healthy financial situation with no unnecessary spending. I continue to monitor our bank account daily to ensure that we are being responsible. The reports are included and are not accurate due to inventory and GIC updates.

Yours in service,  
Tim W.

# Ottawa Area Intergroup of Alcoholics Anonymous

## Balance Sheet Comparison

As of June 30, 2022

	TOTAL		
	AS OF JUN. 30, 2022	AS OF JUN. 30, 2021 (PY)	% CHANGE
<b>Assets</b>			
<b>Current Assets</b>			
Cash and Cash Equivalent			
10000 Cash in Bank	21,396.09	16,276.78	31.45 %
10550 GIC -Ivestments	12,932.01	12,932.01	0.00 %
12000 Cash on Hand for Deposit	0.00	0.00	
<b>Total Cash and Cash Equivalent</b>	<b>\$34,328.10</b>	<b>\$29,208.79</b>	<b>17.53 %</b>
Accounts Receivable (A/R)			
11000 Accounts Receivable	0.00	0.00	
<b>Total Accounts Receivable (A/R)</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>
12030 Advance-Spring Conference	0.00	0.00	
12040 Advance - Eastern Ontario Conference	1,000.00	1,000.00	0.00 %
12060 Advance to Canadathon	0.00	0.00	
12100 Inventory Asset	0.00	0.00	
13260 Literature Inventory	11,420.54	11,420.54	0.00 %
13270 Medallions and Other Inventory	2,688.20	2,559.00	5.05 %
13280 Meeting List Inventory	543.06	543.06	0.00 %
13290 Grapevine Inventory	2,909.18	2,909.18	0.00 %
<b>Total 12100 Inventory Asset</b>	<b>17,560.98</b>	<b>17,431.78</b>	<b>0.74 %</b>
13200 Prepaid Rent Mac Hall	368.00	368.00	0.00 %
13210 Prepaid Insurance	-1,369.59	562.41	-343.52 %
13211 Prepaid Web Site for AA	0.00	0.00	
13240 Prpd Mc Nabb Sunday Mtng. Rent	0.00	0.00	
13241 Prepaid Rent Bronson	1,022.18	1,022.18	0.00 %
13250 Prepaid Legal & Accounting Fees	0.00	0.00	
Credit Card Receivables	100.00	100.00	0.00 %
Uncategorized Asset	-2,568.05	-1,025.00	-150.54 %
<b>Total Current Assets</b>	<b>\$50,441.62</b>	<b>\$48,668.16</b>	<b>3.64 %</b>
<b>Non-current Assets</b>			
Property, plant and equipment			
13410 Office Furniture	5,455.37	5,485.37	-0.55 %
13420 Accum Dprctn. Office Furniture	-5,339.62	-5,339.62	0.00 %
13450 Leasehold Improvements	15,157.77	15,157.77	0.00 %
13451 Computer Equipment	2,496.82	2,496.82	0.00 %
13452 Accum Dprctn Computer Equipment	-2,496.82	-2,496.82	0.00 %
13460 Accum Dprctn.Leasehold Imp	-15,157.77	-15,157.77	0.00 %
<b>Total Property, plant and equipment</b>	<b>\$115.75</b>	<b>\$145.75</b>	<b>-20.58 %</b>
<b>Total Non Current Assets</b>	<b>\$115.75</b>	<b>\$145.75</b>	<b>-20.58 %</b>
<b>Total Assets</b>	<b>\$50,557.37</b>	<b>\$48,813.91</b>	<b>3.57 %</b>

# Ottawa Area Intergroup of Alcoholics Anonymous

## Balance Sheet Comparison

As of June 30, 2022

	TOTAL		
	AS OF JUN. 30, 2022	AS OF JUN. 30, 2021 (PY)	% CHANGE
<b>Liabilities and Equity</b>			
Liabilities			
Current Liabilities			
Accounts Payable (A/P)			
20000 Accounts Payable	0.00	0.00	
<b>Total Accounts Payable (A/P)</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>
20100 Accrued Liabilities	0.00	0.00	
23000 Payroll Taxes Payable	0.45	0.45	0.00 %
23100 Payroll Federal Tax Payable	-107.03	-107.03	0.00 %
23110 CPP Payable	3.33	3.33	0.00 %
23120 EI Payable	135.68	135.68	0.00 %
<b>Total 23000 Payroll Taxes Payable</b>	<b>32.43</b>	<b>32.43</b>	<b>0.00 %</b>
23130 Salaries and Wages Payable	0.00	0.00	
25500 GST/HST Payable Intrgrp Oprtns.	-872.55	-637.58	-36.85 %
25550 GST/HST Payable Spring Conf.	-5.71	-5.71	0.00 %
25560 GST/HST Payable Fall Conf	0.00	0.00	
<b>Total 25500 GST/HST Payable Intrgrp Oprtns.</b>	<b>-878.26</b>	<b>-643.29</b>	<b>-36.53 %</b>
25600 Deferred Sales Revenue	0.00	0.00	
Receiver General Suspense	-104.88	-104.88	0.00 %
<b>Total Current Liabilities</b>	<b>\$ -950.71</b>	<b>\$ -715.74</b>	<b>-32.83 %</b>
<b>Total Liabilities</b>	<b>\$ -950.71</b>	<b>\$ -715.74</b>	<b>-32.83 %</b>
Equity			
30000 Opening Balance Equity	405.50	405.50	0.00 %
Retained Earnings	51,023.60	42,634.33	19.68 %
Surplus/Deficit for Year	78.98	6,489.82	-98.78 %
<b>Total Equity</b>	<b>\$51,508.08</b>	<b>\$49,529.65</b>	<b>3.99 %</b>
<b>Total Liabilities and Equity</b>	<b>\$50,557.37</b>	<b>\$48,813.91</b>	<b>3.57 %</b>



# Ottawa Area Intergroup of Alcoholics Anonymous

## Income and Expenses YTD Comparison

January - June, 2022

	TOTAL		
	JAN - JUN., 2022	JAN - JUN., 2021 (PY)	% CHANGE
<b>INCOME</b>			
42000 Literature Sales	395.05	3,265.87	-87.90 %
42050 Meeting List Sales		1.33	-100.00 %
42150 Medallions & Other Sales	53.10	1,092.91	-95.14 %
42200 Grapevine Sales		72.38	-100.00 %
Other Income			
42250 Group /Individual Contributions	11,174.94	7,805.00	43.18 %
<b>Total Other Income</b>	<b>11,174.94</b>	<b>7,805.00</b>	<b>43.18 %</b>
<b>Total Income</b>	<b>\$11,623.09</b>	<b>\$12,237.49</b>	<b>-5.02 %</b>
<b>COST OF GOODS SOLD</b>			
50000 Cost of Goods Sold			
51210 Literature		1,409.28	-100.00 %
51220 Meeting Lists		1.31	-100.00 %
51240 Medallions & Other		149.11	-100.00 %
51250 Grapevine		56.66	-100.00 %
<b>Total 50000 Cost of Goods Sold</b>		<b>1,616.36</b>	<b>-100.00 %</b>
51124 Square service charges		-0.53	100.00 %
Inventory Shrinkage-1		-1,713.03	100.00 %
<b>Total Cost of Goods Sold</b>	<b>\$0.00</b>	<b>\$ -97.20</b>	<b>100.00 %</b>
<b>SURPLUS/DEFICIT</b>	<b>\$11,623.09</b>	<b>\$12,334.69</b>	<b>-5.77 %</b>
<b>EXPENSES</b>			
50340 Depreciation	15.00	15.00	0.00 %
51000 Office Expenses		109.14	-100.00 %
51050 AA Web Site	520.52	144.96	259.08 %
51070 Internet	510.30	555.86	-8.20 %
51090 Office Supplies	372.00		
<b>Total 51000 Office Expenses</b>	<b>1,402.82</b>	<b>809.96</b>	<b>73.20 %</b>
51030 Bronson Office Rent & Parking	6,423.60	6,232.32	3.07 %
51040 Telephone	626.10	450.30	39.04 %
51080 Insurance	2,637.84	966.00	173.07 %
51120 Bank Charges	135.00	46.01	193.41 %
51121 QuickBooks Payments Fees	300.00	320.00	-6.25 %
51122 Stripe Charges		126.48	-100.00 %
Ministry of Finance (ON) Expense		7.04	-100.00 %
Suspense		-251.35	100.00 %
Uncategorized Expense	3.75		
<b>Total Expenses</b>	<b>\$11,544.11</b>	<b>\$8,721.76</b>	<b>32.36 %</b>
<b>OTHER EXPENSES</b>			
Reconciliation Discrepancies		-2,876.89	100.00 %
<b>Total Other Expenses</b>	<b>\$0.00</b>	<b>\$ -2,876.89</b>	<b>100.00 %</b>
<b>SURPLUS/DEFICIT</b>	<b>\$78.98</b>	<b>\$6,489.82</b>	<b>-98.78 %</b>