

Board Members: Harry B., Chair; Al L., Literature Coordinator; Carolyn, Webmaster; Dawn-Marie, Newsletter Editor.

Voting: Barry D, Stepping Ahead; Fraser Mc., Search for Serenity; Michelle T., Podium Hill; Jim M., Heritage; Clint M., Back to Basics Group; Dale D., Parkwood Hills; Tamara G., Stittsville Second Chance; Pam C., Attitude of Gratitude; Isabel P., Fellowship; Debbie K., Spirit of Hope; Libby G., Westend Group; Doris Mc., Secular Sobriety Group; Bonnie to Michel(Direct Message): Bonnie, By the Book; Jess, Saturday Morning Westboro; Theresa H., Sisters of Sobriety; Catherine F., Beacon Hill; Kim A., Oasis Mary K., Hand in Hand.

Not Voting: David Y., Beyond Belief Secular Group; Chris M., Heritage Group; James O'D., Alternate Delegate, Area 83.

Meeting started at 7:00 p.m.

Approval of the August minutes. Motion by Ron G., seconded by Al L., passed.

Intergroup Reports

Harry said that they had finally found a way to get into the safe – they had not been able to open it for months. Receipts for donations from individuals and groups will be sent shortly. Intergroup needs a Vice-Chair after Frank stepped down for health reasons. The Spring Conference needs a Vice-Chair. Chair and Vice-Chair positions for the fall conference 2022 are still needed. The Secretary and Treasurer could not attend the meeting tonight.

Treasurer

Harry presented Tim's report for him. Intergroup is doing fine and has more money in the bank than at this time last year.

Telephone Answering Service

The representative has not attended the Intergroup meetings for a while now for health reasons. Al reported that there has been an issue with the TAS because people forget to log out after their shift. Volunteers are encouraged to read the instructions to avoid errors. There are a lot of empty spaces to answer the phones. It is an ongoing issue. Please let your group members know.

12th Step Coordinator

Nathalie let Harry know that she was on a 12th Step and could not be at the meeting.

Newsletter

Dawn-Marie mentioned that there is a new column in the newsletter entitled Pearls of Wisdom. Area 83's updates are in the publication. If you have pictures, Dawn-Marie will be happy to publish them. Sue L. sent us an article on the beginnings of AA Archives in Ottawa. The editor wanted to thank everyone who contributed to this month's newsletter.

A.A. Literature

Al mentioned that they have lots of A.A. literature on hand except for one issue of Daily Reflections. Steve filled in for Al this past Saturday for literature pick up at the office.

Webmaster

Carolyn mentioned that in the last week, we averaged 1,100-1,200 views on our website. Most are searching for meetings.

2022 Spring Conference

Dick is getting in touch with Cindy regarding the guide from past spring conference Chairs.

Nominations

Vice-Chair

Mary K. stepped forward to be Vice-Chair. Mary was elected by acclamation. Congratulations Mary.

2022 Spring Conference Vice-Chair

There were no nominations. Let your group know that the position is open. Guidelines are in place to help whoever chooses to take the position.

2022 Fall Eastern Ontario Conference Chair and Vice-Chair

There were no nominations. Let your group know that the positions are open. Guidelines are in place to help whoever chooses to take the position.

Intergroup Elections

The Intergroup elections to replace half of the directors who are rotating out will take place in December.

Policy and Procedures Committee

The next meeting is slated to take place on 26th September at 1:00 p.m. The committee is presently working on roles and responsibilities of the directors. All are welcome to attend. It is the same Zoom link as that of the Intergroup meeting.

Public Information and Cooperation with the Professional Community

Michel mentioned that he was not at the meeting in August and that he will report on both the August and September meeting of the committee at the October Intergroup meeting.

Area 83

James mentioned that the Area Committee meeting is taking place on Saturday. Here are the links regarding the meeting:

<https://area83aa.org/events>, <https://area83aa.org/about-area-83/area-committee-meeting-2>

<https://area83aa.org/docs/acm/2021/ACM%20Agenda%20Sept%2011,%202021.pdf>

<https://area83aa.org/events/kingston-2>, https://www.aa.org/assets/en_us/en_bm-31.pdf

https://www.aa.org/assets/en_US/p-16_theaagroup.pdf.

October 22-24 will be the Area Assembly which will take place virtually. James mentioned that the information on the Ottawa districts (54 and 62) are on page 12 of the newsletter. James O'D - 416-873-9721



Ottawa Area Intergroup of Alcoholics Anonymous

Treasurer Report

August 28 , 2021

1. Cash in the Bank \$18,568.90, value of GIC's \$13,583.35
2. Total balance is \$32,152.25
3. Inventory is at \$17339.53.
4. Total assets at a comfortable \$46222.40 and we are up 11.49%.
5. Total liabilities are \$763.10 which is low.
6. Surplus for this year is \$3219.05.
7. Total equity is \$46985.50 which is up 23%
8. Group and individual contributions continue to come in which is greatly appreciated.

We are currently looking for a bookkeeper. Once they do their tasks I will be able to give you a more accurate view of our finances. We don't have accurate numbers on QuickBooks, so the reports are only included because I will show the numbers at every meeting. The board is effectively prioritizing things that need to be done to ensure Intergroup continues to function. I made a trip to the bank and completed all steps to have signing authority. I will be stopping by the office to check the mail and the safe to ensure checks are deposited. If you have any

questions I'd be happy to answer them when I get back from vacation or at the next meeting.

Yours in Service,

Tim W.

Ottawa Area Intergroup of Alcoholics Anonymous

Balance Sheet Comparison

As of August 28, 2021

	TOTAL		
	AS OF AUG. 28, 2021	AS OF AUG. 28, 2020 (PY)	% CHANGE
Assets			
Current Assets			
Cash and Cash Equivalent			
10000 Cash in Bank	11,650.65	6,794.58	71.47 %
10550 GIC -Ivestments	12,932.01	17,365.51	-25.53 %
12000 Cash on Hand for Deposit	0.00	0.00	
Total Cash and Cash Equivalent	\$24,582.66	\$24,160.09	1.75 %
Accounts Receivable (A/R)			
11000 Accounts Receivable	0.00	0.00	
Total Accounts Receivable (A/R)	\$0.00	\$0.00	0.00 %
12030 Advance-Spring Conference	0.00	0.00	
12040 Advance - Eastern Ontario Conference	1,000.00	1,000.00	0.00 %
12060 Advance to Canadathon	0.00	0.00	
12100 Inventory Asset	0.00	0.00	
13260 Literature Inventory	11,334.89	8,648.79	31.06 %
13270 Medallions and Other Inventory	2,552.40	2,236.50	14.12 %
13280 Meeting List Inventory	543.06	805.23	-32.56 %
13290 Grapevine Inventory	2,909.18	2,818.33	3.22 %
Total 12100 Inventory Asset	17,339.53	14,508.85	19.51 %
13200 Prepaid Rent Mac Hall	368.00	368.00	0.00 %
13210 Prepaid Insurance	240.41	519.49	-53.72 %
13211 Prepaid Web Site for AA	0.00	0.00	
13240 Prpd Mc Nabb Sunday Mtng. Rent	0.00	0.00	
13241 Prepaid Rent Bronson	1,022.18	1,022.18	0.00 %
13250 Prepaid Legal & Accounting Fees	0.00	0.00	
Credit Card Receivables	100.00		
Uncategorized Asset	0.00	0.00	
Total Current Assets	\$44,652.78	\$41,578.61	7.39 %
Non-current Assets			
Property, plant and equipment			
13410 Office Furniture	5,482.87	5,512.87	-0.54 %
13420 Accum Dprctn. Office Furniture	-5,339.62	-5,339.62	0.00 %
13450 Leasehold Improvements	15,157.77	15,157.77	0.00 %
13451 Computer Equipment	2,496.82	2,496.82	0.00 %
13452 Accum Dprctn Computer Equipment	-2,496.82	-2,496.82	0.00 %
13460 Accum Dprctn.Leasehold Imp	-15,157.77	-15,157.77	0.00 %
Total Property, plant and equipment	\$143.25	\$173.25	-17.32 %
Total Non Current Assets	\$143.25	\$173.25	-17.32 %
Total Assets	\$44,796.03	\$41,751.86	7.29 %

Ottawa Area Intergroup of Alcoholics Anonymous

Balance Sheet Comparison

As of August 28, 2021

	TOTAL		
	AS OF AUG. 28, 2021	AS OF AUG. 28, 2020 (PY)	% CHANGE
Liabilities and Equity			
Liabilities			
Current Liabilities			
Accounts Payable (A/P)			
20000 Accounts Payable	0.00	0.00	
Total Accounts Payable (A/P)	\$0.00	\$0.00	0.00%
20100 Accrued Liabilities	0.00	0.00	
23000 Payroll Taxes Payable	0.45	0.00	
23100 Payroll Federal Tax Payable	-107.03	111.23	-196.22 %
23110 CPP Payable	3.33	1,041.07	-99.68 %
23120 EI Payable	135.68	447.90	-69.71 %
Total 23000 Payroll Taxes Payable	32.43	1,600.20	-97.97 %
23130 Salaries and Wages Payable	0.00	0.00	
25500 GST/HST Payable Intrgrp Oprtns.	-708.71	-115.08	-515.84 %
25550 GST/HST Payable Spring Conf.	-5.71	-5.71	0.00 %
25560 GST/HST Payable Fall Conf	0.00	0.00	
Total 25500 GST/HST Payable Intrgrp Oprtns.	-714.42	-120.79	-491.46 %
25600 Deferred Sales Revenue	0.00	0.00	
Receiver General Suspense	-104.88	1,775.97	-105.91 %
Total Current Liabilities	\$ -786.87	\$3,255.38	-124.17 %
Total Liabilities	\$ -786.87	\$3,255.38	-124.17 %
Equity			
30000 Opening Balance Equity	405.50	237.30	70.88 %
Retained Earnings	43,360.95	42,995.96	0.85 %
Surplus/Deficit for Year	1,816.45	-4,736.78	138.35 %
Total Equity	\$45,582.90	\$38,496.48	18.41 %
Total Liabilities and Equity	\$44,796.03	\$41,751.86	7.29 %

Ottawa Area Intergroup of Alcoholics Anonymous

Income and Expenses YTD Comparison

January 1 - August 28, 2021

	TOTAL		
	JAN. 1 - AUG. 28, 2021	JAN. 1 - AUG. 28, 2020 (PY)	% CHANGE
INCOME			
42000 Literature Sales	1,263.35	5,110.73	-75.28 %
42050 Meeting List Sales	1.33	256.57	-99.48 %
42150 Medallions & Other Sales	253.62	1,191.09	-78.71 %
42200 Grapevine Sales	72.38	321.36	-77.48 %
Other Income			
42220 McNabb Meeting 7th Tradition		122.50	-100.00 %
42250 Group /Individual Contributions	7,805.00	13,175.38	-40.76 %
42300-1 Net Spring Conference Income			
42311 Sales Spring Conf. Banquet		-0.01	100.00 %
42313 Spring Conf Day Tickets & 7th		100.00	-100.00 %
42315 Group Donations Spring Conf		350.00	-100.00 %
51160 Spring Conference Expenses		-453.60	100.00 %
Total 42300-1 Net Spring Conference Income		-3.61	100.00 %
Total Other Income	7,805.00	13,294.27	-41.29 %
Total Income	\$9,395.68	\$20,174.02	-53.43 %
COST OF GOODS SOLD			
50000 Cost of Goods Sold			
51210 Literature	873.60	4,052.70	-78.44 %
51220 Meeting Lists	1.31	246.98	-99.47 %
51240 Medallions & Other	155.71	830.12	-81.24 %
51250 Grapevine	56.66	274.31	-79.34 %
Total 50000 Cost of Goods Sold	1,087.28	5,404.11	-79.88 %
Inventory Shrinkage-1	-1,713.03		
Total Cost of Goods Sold	\$ -625.75	\$5,404.11	-111.58 %
SURPLUS/DEFICIT	\$10,021.43	\$14,769.91	-32.15 %
EXPENSES			
50001 Inventory Adjustment Account		81.51	-100.00 %
50340 Depreciation	17.50	17.50	0.00 %
51000 Office Expenses			
51035 Postage and Courier		18.30	-100.00 %
51050 AA Web Site	579.84	688.97	-15.84 %
51070 Internet	87.88	628.70	-86.02 %
51090 Office Supplies		199.19	-100.00 %
51091 Water Cooler - Water		30.00	-100.00 %
51092 Water Cooler - Rent & Supplies		149.49	-100.00 %
Total 51000 Office Expenses	667.72	1,714.65	-61.06 %
51010 Rent Mc Nabb Community Centre		254.06	-100.00 %
51020 Rent Mac Hall- Intergroup		184.00	-100.00 %
51030 Bronson Office Rent & Parking	8,309.76	8,309.76	0.00 %
51040 Telephone	483.20	721.12	-32.99 %
51080 Insurance	1,288.00	1,237.80	4.06 %
51096 Office Cleaning & Supplies		300.00	-100.00 %

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Income and Expenses YTD Comparison

January 1 - August 28, 2021

	TOTAL		
	JAN. 1 - AUG. 28, 2021	JAN. 1 - AUG. 28, 2020 (PY)	% CHANGE
51112 Salaries and Wages		5,728.32	-100.00 %
51114 Employers Payroll Tax Expenses			
51116 CPP Expense		312.68	-100.00 %
51117 EI Expense		58.22	-100.00 %
Total 51114 Employers Payroll Tax Expenses		370.90	-100.00 %
51120 Bank Charges	160.00	229.82	-30.38 %
51121 QuickBooks Payments Fees	400.00	400.00	0.00 %
51230 Newsletters Printing Costs		375.00	-100.00 %
Ministry of Finance (ON) Expense	7.04	135.84	-94.82 %
Suspense	-251.35		
Total Expenses	\$11,081.87	\$20,060.28	-44.76 %
OTHER EXPENSES			
Reconciliation Discrepancies	-2,876.89	-553.59	-419.68 %
Total Other Expenses	\$ -2,876.89	\$ -553.59	-419.68 %
SURPLUS/DEFICIT	\$1,816.45	\$ -4,736.78	138.35 %