

May 12, 2021 Ottawa Area Intergroup Meeting

Attendance (Intergroup Board)

Position	Name	Position	Name
Chair	Harry B.	Literature	Al L. (Absent)
Vice-Chair	Frank O.	Webmaster	Carolyn O.
Secretary	Charlene S.	Newsletter	Dawn-Marie M.
Treasurer	Tim W.	<i>Spring Conference</i>	Cindy E-M.
TAS Coordinator	Carolyn S. (Absent)	<i>Eastern Ontario Conference</i>	
12 Step Coordinator	Natalie L.		

Groups in Attendance

Attitude of Gratitude, B-United, Barrhaven Tuesday Night, Beacon Hill, Beyond Belief, Fellowship, From the Heart, Heritage Group, Kanata Cofounders, New Day, Ottawa South, Parkwood Hills, Podium Hill, Saturday Morning Westboro, Search for Serenity, Secular Sobriety, Sisters of Sobriety, Stepping Ahead, Stittsville 2nd Chance, Vanier Early Birds, Westboro Big Book, West End Group.

Other: District 54 Alt Rep, Policy & Procedures Committee Representative.

Opening and Introductions

Chair opens the meeting at 7:02pm with a moment of silence, followed by the Serenity Prayer and the reading of the 12 Traditions;

Roll Call and Voter count: 28 voters (23 group reps, 5 executive committee); 5 non-voters

April Minutes and April's financial statements are tabled for approval:

A member suggests an amendment to add more information on the discussion during the Bylaws Committee report.

Motion to approve minutes as amended: Michelle T.

Seconded: Isobel P.

Carried unanimously

Reports:

Chair (Harry B.): chair@ottawaaa.org

- 1) Chair attended the virtual 2021 Spring Conference and a few other meetings on behalf of the OAIG, including the Policy & Procedures working group.
- 2) Meetings with the virtual bookkeeper are also ongoing.

Treasurer (Tim W.): treasurer@ottawaaa.org (see attached Treasurer Reports for details)

- 1) OAIG is in a good place financially. Prudent reserve is adequate to fulfil our financial obligations for up to a year in case it becomes necessary.
- 2) Curbside pickup for literature is helping with revenue, along with generous Group donations.
- 3) Treasurer will look further into the financial status of the New York Intergroup Office and will report back to OAIG next month.

Vice-Chair (Frank O.): vicechair@ottawaaa.org

Nothing to report.

Secretary (Charlene S.): secretary@ottawaaa.org

Nothing to report.

Virtual Spring Conference Chair (Cindy E-M.):

- 1) Virtual Conference went well and was moderately-well attended. The sessions were recorded and the link is available in the May newsletter, as well as on the Ottawa AA website.
- 2) Coordinator thanks the volunteers, the membership and the Executive for their help and support.
- 3) The costs of the Conference were minimal, and were covered by donations.

TAS Coordinator (Carolyn S.): TAS@ottawaaa.org **Absent**

- 1) *TAS is always seeking volunteers, and time commitments can be as low as three hours per month. The schedule for shifts is available online so it is simple to see where shifts still need someone to cover them. This is a good opportunity for service, especially for sponsees (minimum of one year sobriety is recommended). Multiple homegroups participated in training in March.*

12-Step Coordinator (Natalie L.): 12step@ottawaaa.org

- 1) Anyone who is interested in volunteering, please contact the coordinator. (Minimum of one year sobriety is recommended).
- 2) 12-Step volunteers have been busy, and new volunteers have added their name to the list.

Literature Coordinator (Al L.): literature@ottawaaa.org **Absent**

- 1) *Online orders with curbside pickup continues and is available Saturday afternoons between 2-4pm.*

Webmaster (Carolyn O.): webmaster@ottawaaa.org

- 1) The new online OAIG store was successfully launched last month, and the Webmaster continues to optimize and automate payments, inventory lists, sales, etc. with less manual inputs needed.
- 2) Webmaster encourages groups to create a generic email account for the group so it can be published on the ottawaaa website. In addition, Zoom meeting passwords should be numeric so that people dialing in are able to join.

Newsletter Coordinator (Dawn-Marie M.): newsletter@ottawaaa.org

- 1) May edition is online and includes stories and feedback from the 2021 Spring Conference, an editorial on Service and more.
- 2) Any member is welcome to submit articles, editorials, creative corner submissions, etc.

Committee Reports:

Policies & Procedures Committee (Clint M.): policies@ottawaaa.org

- 1) Committee has begun meeting again now that the Bylaws have been passed. The group focussed mainly at updating the roles and responsibilities of the directors, with other minor changes.

- 2) Secretary will be distributing this draft to the membership for review and comment, with the intention to discuss at June's Intergroup meeting.

Public Information and CP Committee: (Michel D.): cpc@ottawaaa.org

- 1) The Committee's upcoming meeting will be devoted to planning and priorities. They will look at the "Building on the Past Moves us Forward" (created in May 2019), which helped establish the 3 priorities of the committee at the time. The committee will also use the PowerPoint presentation that was used at the March 8, 2020 workshop for all PICPC Volunteers.
- 2) The next CPC North America zoom meeting will be held Tuesday May 18th, 2021 at 8:00pm EST. Meeting ID: 632-634-8600, Passcode: 263395.
- 3) There will be a North American CPC & PI Conference on February 12 & 13, 2022. The contact person is Joe S. cpc-n@aa-oregon.org.
- 4) This committee meets on the third Monday of the month at 6:30pm. Please contact the Chair, Jo Anne, at cpc@ottawaaa.org if you are interested in participating on the committee.

District 54 Updates: (Tamara L.): district54@ottawaaa.org

- 1) In partnership with District 62, District 54 will be putting on an event titled "*The Hand of AA in Action - Carrying the Message through service*". The event will be held virtually on Saturday, June 12th. Planning is still in process, with details to follow in the April *Our Primary Purpose* newsletter and on the Ottawaaa.org website.

Eastern Ontario Conference:

- 1) Former Chair of the Conference Committee declined to lead the 2021 Committee. Further discussion will be needed on whether the event will happen in Fall 2021.

Meeting closed at 7:43pm with the responsibility pledge.

Next meeting: June 9th, 2021

Zoom link for next meeting

<https://us02web.zoom.us/j/82438786359?pwd=a3FoYVI4eXlJVKVraGtjV3VXM2hOdz09>



Ottawa Area Intergroup of Alcoholics Anonymous

Treasurer Report

May 1 , 2021

1. Cash in the Bank \$16946.87, value of GIC's \$12932.01
 - We are up 400% in cash, and down 25% in GIC's from last year
2. Inventory is sitting at \$17115.97
3. Rent was paid,so we still have a place.
4. Total assets at a comfortable \$50269.49 and we are up 21.50% from last year.
5. Total liabilities is \$680.61 which is low.
6. Surplus/Deficit for this year is 7334.35, which is up 242.96% from last year.
7. Group and individual donations continue to come in which is greatly appreciated.

I'm currently training on quickbooks with a great teacher named Sandy, and will be bringing the books up to date. All in all, I believe we are in great shape and I would like to thank everyone for keeping intergroup successful and open for the suffering alcoholic who will call for help.

I look forward to serving you, and if you have any questions ask away.

Ottawa Area Intergroup of Alcoholics Anonymous

Balance Sheet Comparison

As of May 1, 2021

	TOTAL		
	AS OF MAY 1, 2021	AS OF MAY 1, 2020 (PY)	% CHANGE
Assets			
Current Assets			
Cash and Cash Equivalent			
10000 Cash in Bank	16,946.87	3,385.16	400.62 %
10550 GIC -Ivestments	12,932.01	17,365.51	-25.53 %
12000 Cash on Hand for Deposit	0.00	0.00	
Total Cash and Cash Equivalent	\$29,878.88	\$20,750.67	43.99 %
Accounts Receivable (A/R)			
11000 Accounts Receivable	0.00	0.00	
Total Accounts Receivable (A/R)	\$0.00	\$0.00	0.00%
12030 Advance-Spring Conference	0.00	1,000.00	-100.00 %
12040 Advance - Eastern Ontario Conference	1,000.00	1,000.00	0.00 %
12060 Advance to Canadathon	0.00	0.00	
12100 Inventory Asset	0.00	0.00	
13260 Literature Inventory	11,334.89	9,590.99	18.18 %
13270 Medallions and Other Inventory	2,552.40	2,268.27	12.53 %
13280 Meeting List Inventory	543.06	805.23	-32.56 %
13290 Grapevine Inventory	2,685.62	2,885.46	-6.93 %
Total 12100 Inventory Asset	17,115.97	15,549.95	10.07 %
13200 Prepaid Rent Mac Hall	368.00	414.00	-11.11 %
13210 Prepaid Insurance	884.41	1,163.49	-23.99 %
13211 Prepaid Web Site for AA	0.00	0.00	
13240 Prpd Mc Nabb Sunday Mtng. Rent	0.00	472.76	-100.00 %
13241 Prepaid Rent Bronson	1,022.18	1,022.18	0.00 %
13250 Prepaid Legal & Accounting Fees	0.00	0.00	
Uncategorized Asset	0.00	0.00	
Total Current Assets	\$50,269.44	\$41,373.05	21.50 %
Non-current Assets			
Property, plant and equipment			
13410 Office Furniture	5,490.37	5,520.37	-0.54 %
13420 Accum Dprctn. Office Furniture	-5,339.62	-5,339.62	0.00 %
13450 Leasehold Improvements	15,157.77	15,157.77	0.00 %
13451 Computer Equipment	2,496.82	2,496.82	0.00 %
13452 Accum Dprctn Computer Equipment	-2,496.82	-2,496.82	0.00 %
13460 Accum Dprctn. Leasehold Imp	-15,157.77	-15,157.77	0.00 %
Total Property, plant and equipment	\$150.75	\$180.75	-16.60 %
Total Non Current Assets	\$150.75	\$180.75	-16.60 %
Total Assets	\$50,420.19	\$41,553.80	21.34 %

Ottawa Area Intergroup of Alcoholics Anonymous

Balance Sheet Comparison

As of May 1, 2021

	TOTAL		
	AS OF MAY 1, 2021	AS OF MAY 1, 2020 (PY)	% CHANGE
Liabilities and Equity			
Liabilities			
Current Liabilities			
Accounts Payable (A/P)			
20000 Accounts Payable	0.00	0.00	
Total Accounts Payable (A/P)	\$0.00	\$0.00	0.00%
20100 Accrued Liabilities	0.00	0.00	
23000 Payroll Taxes Payable	0.45	0.00	
23100 Payroll Federal Tax Payable	-107.03	111.23	-196.22 %
23110 CPP Payable	3.33	1,041.07	-99.68 %
23120 EI Payable	135.68	447.90	-69.71 %
Total 23000 Payroll Taxes Payable	32.43	1,600.20	-97.97 %
23130 Salaries and Wages Payable	0.00	0.00	
25500 GST/HST Payable Intragrp Optrns.	-602.45	87.44	-788.99 %
25550 GST/HST Payable Spring Conf.	-5.71	-5.71	0.00 %
25560 GST/HST Payable Fall Conf	0.00	0.00	
Total 25500 GST/HST Payable Intragrp Optrns.	-608.16	81.73	-844.11 %
25600 Deferred Sales Revenue	0.00	0.00	
Receiver General Suspense	-104.88	1,775.97	-105.91 %
Total Current Liabilities	\$ -680.61	\$3,457.90	-119.68 %
Total Liabilities	\$ -680.61	\$3,457.90	-119.68 %
Equity			
30000 Opening Balance Equity	405.50	237.30	70.88 %
Retained Earnings	43,360.95	42,995.96	0.85 %
Surplus/Deficit for Year	7,334.35	-5,137.36	242.76 %
Total Equity	\$51,100.80	\$38,095.90	34.14 %
Total Liabilities and Equity	\$50,420.19	\$41,553.80	21.34 %